



Ref: Agenda/Council-11022020

6th February 2020

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Biggleswade Town Council** that will take place on **Tuesday 11th February 2020** at the **Offices of Biggleswade Town Council, Saffron Road, Biggleswade** commencing at **7.00 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Philip Trupp', written over a horizontal line.

Philip Trupp
Acting Clerk

Distribution: All Town Councillors Bedfordshire Constabulary
Notice Boards (2) County Library, Biggleswade
Central Bedfordshire Council
The Editor, Biggleswade Today

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**
4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

None

6. **MEMBERS QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive the minutes of the Town Council Meeting held on **Tuesday 28th January 2020** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.
- b. For Members to receive the recommendations of the Town Centre Management Committee Meeting held on **Tuesday 4th February 2020** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.
- c. For Members to receive the Personnel Committee meeting held on **Thursday 16th January 2020** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade (enclosed in a separate brown envelope).

8. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday **28th January 2020**.

9. **PLANNING APPLICATIONS**

- a. **CB/20/00242/FULL – 144 London Road, Biggleswade, SG18 8EH**

Proposed side and rear extension to existing building.

- b. **CB/20/00238/FULL – 89 The Rowlands, Biggleswade, SG18 8NX**

Single storey side extension and raising a reforming of roof.

10. **ACCOUNTS**

- a. **Financial Administration**

Members to note that the way the accounts are presented to council is being changed.

- i. Annual Budget Report by Committee
- ii. Detailed Balance Sheet - Excluding Stock Movement 31/12/2019
- iii. Summary of Income & Expenditure by Budget Heading 31/12/2019
- iv. Summary of Income & Expenditure by Projected Budget Heading 31/12/2019
- v. Income and Expenditure based on actual budget heading 31st December 2019.
- vi. Income and Expenditure based on projected budget heading 31st December 2019.
- vii. Lloyds Current Account - List of payments made between 01/12/2019 and 31/12/2019.
- viii. NatWest Current Account - List of payments made between 01/12/2019 and 31/12/2019.

From the information of members, these reports have been produced as hard copies as they are in a revised format compared with previous reports. The intention will be, for future Council meetings, to post these reports to SharePoint. Councillors who require paper copies are requested to indicate their preference.

The list of payments will continue to be circulated with the paper.

11. **ITEMS FOR CONSIDERATION**

a. **Commons Registration Act 1965 – Notice of Application**

To consider an application for the amendment of the register of Common Land, (attached).

b. **Personnel Committee Membership**

Councillors are asked to consider increasing the membership of the Personnel Committee from the current six, up to a maximum of ten members and, if so agreed, to appoint the additional members to the Committee.

Under Standing Order 37, and specifically at Standing Order 37f, Council may alter the membership of a committee 'at any time'.

c. **Car Parking Review Schedule of Change**

For members to consider the Recommendation relating to car parking from the Town Centre Management Committee meeting held on 4th February 2020 (paper attached).

12. **ITEMS FOR INFORMATION**

a. **CB/TCA/20/00032 – 5 Chapel Fields – Biggleswade, SG18 0ND**

Works to trees within a Conservation Area: Prune Walnut (ID#1) at the rear of the garden. Removed all dead branches and a low limb.

b. **Temporary Closure – (Biggleswade Footpath No 24)**

Members to receive notice from Central Bedfordshire Council on the temporary closure of Biggleswade Footpath No 24.

c. **A1 Works – Lower Caldecote – Sandy**

Highways England is undertaking necessary works on the A1 northbound and southbound carriageways to replace speed cameras on the network. The works are planned to start on Monday 17th February 2020 and are programmed to take approximately one week. The works will be completed between the hours of 8pm and 6am on weeknights only.

d. **Strengthening Police Powers to Tackle Unauthorised Encampments - To receive the responses from the Neighbourhood Planning Group to the questions set out in the NALC document**

Members to receive the Neighbourhood Planning Group responses to the questions set out in the NALC document (responses highlighted in bold).

13. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town

Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

14. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

15a. Minutes and Matters Arising from Personnel Committee Meeting 16/01/2020

15b. Staff Matters - Members to receive a verbal report

15c. Members to discuss a proposal on an additional bank signatory for the authorisation of cheques

15d. The adoption of roads by developers

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



**MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING
HELD ON TUESDAY 28 JANUARY 2020
AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL,
THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE**

PRESENT:

Cllr D Albone
Cllr I Bond (at 7.05pm)
Cllr K Brown
Cllr G Fage
Cllr L Fage
Cllr M North
Cllr M Knight
Cllr R Pullinger
Cllr H Ramsay
Cllr M Russell (Chairman)
Cllr D Strachan
Cllr C Thomas
Cllr J Woodhead

Mr P Truppin – Locum Clerk, Biggleswade Town Council
Mrs J Durn – Meeting Administrator, Biggleswade Town Council

Members of Public - 1

B28/0101 1. APOLOGIES FOR ABSENCE

Cllr F Foster, Cllr M Foster

ABSENT WITHOUT APOLOGIES

None

B28/0102 2. DECLARATIONS OF INTEREST

B28/0102.1 a. Disclosable Pecuniary Interests in any agenda item: None

B28/0102.2 b. Non-pecuniary interests in any agenda item: None

B28/0103 3. TOWN MAYOR'S ANNOUNCEMENTS

There were no official engagements since the last meeting.

B28/0104 4. PUBLIC OPEN SESSION

No questions from the public

B28/0105 5. INVITED SPEAKER

No Speaker at this meeting

B28/0106 6. MEMBERS QUESTIONS

B28/0106.1 a. Cllr Woodhead: reported that a former Councillor has suffered a racist incident in one of the town's public houses. Can the Town Centre Operations Manager visit licenced premises in the town and remind them that there are not just issues with alcohol, and these unacceptable incidents need to be addressed as well. Perhaps the TCOM can take action under the umbrella of the 'Pubwatch' Organisation?

B28/0106.2 b. Cllr Strachan: would like to request the flying of the Union Jack at the Council Office on Friday 31 January to commemorate Brexit. The majority of Members were supportive of the request and the Locum Clerk will seek guidance to see if it is allowed under the regulations.

B28/0106.3 c. Cllr G Fage: Pleased to see the A-Board Policy is now in place after years of hard work. However, there are still some A Boards chained up around the town. Can the Town Centre Operations Manager please look around the key problem spots and report back to Council on the outcome.

B28/0106.4 d. Cllr North requested an update on the tender process for the Drove Road Depot. No progress has been made so far.

B28/0107 7. MINUTES AND RECOMMENDATIONS OF MEETINGS

B28/0107.1 a. Members received and approved the Minutes of the Extraordinary Council Meeting held on Tuesday 07 December 2019 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

b. Members received and approved the Minutes of the Council Meeting held on Tuesday 14 December 2020, at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

c. Members reviewed the Minutes and Recommendations of the F&GP Meeting presented as a late paper at the meeting.

It was **RESOLVED** that Council accept that each Committee monitor its budget at each of its meetings.

It was **RESOLVED** that the Treasury Management Policy be adopted and to authorise the opening of the Lloyds FRTD and CCLA PSDF Accounts.

It was **RESOLVED** to close all remaining NatWest Accounts and for the funds in these accounts to be transferred over to the Lloyds Current Account.

B28/0108 8. MATTERS ARISING

B28/0108.1 a. From the Minutes of the Extraordinary Town Council Meeting held on Tuesday 07 January 2020.

There were no Matters arising.

B28/0108.2 b. From the Minutes of the Council Meeting held on 14 January 2020.

There were no Matters arising.

B28/0109 9. PLANNING APPLICATIONS

B28/0109.1 a. **CB/20/00059/FULL – Harrison House, Sheep Walk, Langford Road, Biggleswade SG18 9RB**
Front Entrance Porch

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

B28/0109.2 b. **CB/20/00119/FULL – 31 Sandy View, Biggleswade SG18 0HS**
Rear Extension complete width of bungalow (Retrospective)

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents

B28/0109.3 c. **CB/20/00023/FULL – Garage site adjacent to 165 Stratton Way, Biggleswade SG18 0NN**

Re-submission of planning permission CB/19/02579/FULL Demolition of 20 garages and erection of 1 No. property with associated parking.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents

B28/0109.4 d. **CB/20/00081/FULL – 21 Fairfield Road, Biggleswade SG18 0BS**
Proposed side, rear extension and alterations to existing dwelling.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

B28/0109.5 e. **CB/19/02368/FULL – 4 Playfield Close, Biggleswade SG18 8JL**
Addition to porch to front of house.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application, providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

B28/0110 10. ACCOUNTS

Financial Administration

Cllr. Ramsay put forward the following accounts and recommended adoption.

Members received:

- i. Detailed Balance Sheet to 31/12/2019
- ii Summary of Income &Expenditure to 31/12/2019
- iii Income & Expenditure by budget heading to 31/12/2019
- iv Current Bank Account, receipts and payments to 31/12/2019
- v. List of payments NatWest Account, April 2019-December 2019

It was **RESOLVED** that the Town Council adopt the Accounts as presented.
It was **RESOLVED** to set the Precept for 2020/21 at £1,166,677.

B28/0111 11. ITEMS FOR CONSIDERATION

B28/0111.1 a. Letter – H Harris

Members considered a request from Mr Harris requesting permission to hold the Carnival

It was **RESOLVED** that permission be granted by the Council for this very popular event, with the caveat that there will be “No live prizes” given at the fair.

B28/0111.2 b. LGPS – Pension Admin Strategy Consultation

It was noted that this document is under consultation. Once implemented the staff responsible for returns need to be aware of the need to comply with performance issues to ensure a good quality service and to avoid penalties for late, incomplete or inaccurate submissions of data. No comments were made on the document.

B28/0112 12. ITEMS FOR INFORMATION

B28/0112.1 Planning Application Outcomes

This information was **NOTED**.

It was queried that some Planning Outcomes, notably Bonds Lane, have not been updated. Cllr Bond undertook to take this forward with CBC. The Town Clerk was also requested to write to CBC.

B28/0113 13. PUBLIC OPEN SESSION

There were no questions from the public.

B28/0114 14. EXEMPT ITEMS

The following resolution will be moved that it is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**(Minutes and Matters Arising from Extraordinary Council Meeting 07/01/2020)
(Minutes from the Town Council Meeting 14/01/2020)
(Matters Arising from the Town Council Meeting 14/01/2020)
(Staff Matters)**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.

Recommendations and Resolutions of the TCM Meeting held on 04 February 2020

7. ITEMS FOR CONSIDERATION

b. BTC Operated Car Parks

Members considered changes to Schedule 1 of the Parking Places Order – Length of Stay.

It was **RECOMMENDED** that the attached Schedule be accepted and the process of changing the existing Parking Places Order be started.

Biggleswade Town Council
Annual Budget - By Committee

		<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Finance & General Purposes</u>										
101	<u>B'SWADE MAGISTRATES COURT</u>									
1081	INC-RENT	9,280	9,014	6,280	853	106	0	0	0	0
1091	INC-MISCELLANEOUS	300	360	0	0	200	0	0	0	0
	Total Income	9,580	9,374	6,280	853	306	0	0	0	0
4007	HEALTH & SAFETY	300	0	300	0	0	0	0	0	0
4011	RATES	11,560	11,448	11,800	13,271	11,710	0	11,960	0	0
4012	WATER RATES	500	440	500	355	470	0	500	0	0
4013	RENT	-25,580	-25,920	-29,920	-24,933	-35,328	0	-34,760	0	0
4014	ELECTRICITY	1,600	2,849	3,000	2,116	3,000	0	3,000	0	0
4015	GAS	3,000	3,462	2,000	1,192	2,000	0	2,000	0	0
4016	CLEANING COSTS	9,000	9,294	9,000	9,203	9,000	0	9,000	0	0
4021	TELEPHONE & FAX	0	49	0	0	0	0	0	0	0
4026	COMPUTER	0	150	0	0	0	0	0	0	0
4029	OFFICE REFURBISHMENT	0	30	0	360	354	0	0	0	0
4036	PROPERTY MAINTENANCE	4,000	3,101	4,000	4,390	5,000	0	4,000	0	0
4042	EQUIPT MAINT/REPAIR	1,000	636	1,000	165	500	0	500	0	0
4067	PEST CONTROL	100	0	100	0	100	0	100	0	0
4104	REFUSE COLLECTION	1,000	982	1,000	859	1,000	0	1,000	0	0
4110	FIRE PRECAUTIONS	1,500	1,082	1,500	477	1,200	0	1,200	0	0
4134	SECURITY/CCTV	1,600	1,770	2,000	1,254	1,300	0	1,500	0	0
	Overhead Expenditure	9,580	9,374	6,280	8,708	306	0	0	0	0

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		<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		0	0	0	(7,855)	0		0		
108	<u>GRANTS (INCL S137)</u>									
4261	GRANTS UNDER OTHER POWERS	13,000	18,708	20,767	23,392	23,392	0	20,767	0	0
4264	Community Agent Grant	7,500	11,250	11,250	11,250	11,250	0	11,250	0	0
Overhead Expenditure		20,500	29,958	32,017	34,642	34,642	0	32,017	0	0
Movement to/(from) Gen Reserve		(20,500)	(29,958)	(32,017)	(34,642)	(34,642)		(32,017)		
109	<u>CAPITAL EXPENDITURE</u>									
1075	INC-SALE OF ASSETS	0	14,135	0	0	0	0	0	0	0
1077	INC-S106 GRANTS	0	14,083	0	0	0	0	0	0	0
Total Income		0	28,218	0	0	0	0	0	0	0
4053	LOAN INTEREST	18,233	6,360	5,582	3,001	5,879	0	5,383	0	0
4253	LEASE INTEREST REPAID	581	376	242	334	401	0	401	0	0
4801	CP - New Vehicles\Equipment	0	35,628	0	0	0	0	0	0	0
4802	CP - New Computer Installation	0	900	0	12,508	11,351	0	0	0	0
4808	CP - Website Re-design	0	0	0	0	0	0	5,000	0	0
4823	CP - Play Equipment	0	9,900	0	0	0	0	0	0	0
4827	CP - Office Equipment	0	9,029	0	0	0	0	0	0	0
4842	CP - The Orchard Furniture & E	0	0	0	493	493	0	0	0	0
4843	CP - Street Furniture	0	2,440	0	0	0	0	0	0	0
4847	CP - Workshop	0	6,800	0	525	51,775	0	0	0	0
4850	CP - Car Park Equipment	0	34,114	0	0	0	0	0	0	0

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		<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4860	CP - St Lighting Replacement	0	102,389	0	0	0	0	0	0	0
4861	CP - Kitelands Ball Court	0	9,397	0	0	0	0	0	0	0
4862	CP -Drove Rd Cemetery Footpath	0	6,247	0	0	0	0	0	0	0
4863	CP -Drove Rd Chapel Surface	0	4,700	0	0	0	0	0	0	0
4864	CP - Drove Road	0	200	0	0	0	0	0	0	0
4865	CP - Market Stall Umbrellas	0	3,579	0	0	0	0	0	0	0
4900	ROLLING CAPITAL FUND ALLOC'N	100,000	100,000	100,000	100,000	100,000	0	71,500	0	0
4979	NEW LOAN COSTS	0	0	0	0	0	0	28,500	0	0
4980	LOAN REPAYMENT	28,556	8,793	9,453	4,516	9,115	0	9,453	0	0
4982	LEASE CAPITAL REPAID	4,977	3,728	2,074	4,136	4,963	0	4,963	0	0
4990	ASSET FUNDING FROM RCP	0	-59,404	0	-13,526	-63,619	0	-5,000	0	0
4992	TRANSFER FROM E/MARKED RESERVE	0	-141,201	0	0	0	0	0	0	0
4993	TFR TO CAP REC RSV	0	10,635	0	0	0	0	0	0	0
4994	TRANSFER FROM CAP REC RSV	0	-10,635	0	0	0	0	0	0	0
	Overhead Expenditure	152,347	143,974	117,351	111,987	120,358	0	120,200	0	0
	Movement to/(from) Gen Reserve	(152,347)	(115,756)	(117,351)	(111,987)	(120,358)		(120,200)		
111	<u>CORPORATE MANAGEMENT</u>									
1076	PRECEPT RECEIVED	938,232	938,232	1,011,058	1,011,058	1,011,058	0	1,166,677	0	0
1096	INTEREST RECEIVED	1,000	431	5,000	460	600	0	5,000	0	0
	Total Income	939,232	938,663	1,016,058	1,011,518	1,011,658	0	1,171,677	0	0
4057	AUDIT FEES	3,735	3,505	3,720	845	4,120	0	3,720	0	0
4901	C.S. SALARY RECHARGE	63,749	52,318	47,063	43,905	51,992	0	63,456	0	0

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Biggleswade Town Council
Annual Budget - By Committee

	<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4911 C.S. O'HEAD RECHARGE	33,309	38,605	49,491	40,435	61,533	0	55,553	0	0
Overhead Expenditure	100,793	94,428	100,274	85,185	117,645	0	122,729	0	0
Movement to/(from) Gen Reserve	838,439	844,235	915,784	926,334	894,013		1,048,948		
112 DEMOCRATIC REP'N & MGM'T									
1078 INC-MISC GRANTS	0	0	0	6,950	6,950	0	0	0	0
Total Income	0	0	0	6,950	6,950	0	0	0	0
4024 SUBSCRIPTIONS	3,500	3,127	3,600	3,060	3,200	0	3,200	0	0
4026 COMPUTER	0	614	1,500	0	1,500	0	1,500	0	0
4082 NEIGHBOURHOOD PLAN	0	1,686	0	2,446	20,000	0	20,000	0	0
4135 ELECTION PROVISION	4,000	3,098	4,000	528	4,528	0	4,000	0	0
4901 C.S. SALARY RECHARGE	85,000	69,758	62,749	58,540	69,321	0	84,608	0	0
4911 C.S. O'HEAD RECHARGE	44,412	51,473	65,987	53,913	82,042	0	74,068	0	0
Overhead Expenditure	136,912	129,755	137,836	118,487	180,591	0	187,376	0	0
Movement to/(from) Gen Reserve	(136,912)	(129,755)	(137,836)	(111,537)	(173,641)		(187,376)		
113 CIVIC ACTIVITIES & EXPENSES									
1091 INC-MISCELLANEOUS	0	471	0	585	0	0	0	0	0
1300 INC-MAYORS CHARITY	0	191	0	-47	0	0	0	0	0
Total Income	0	662	0	538	0	0	0	0	0
4008 STAFF TRAINING	1,500	25	1,500	290	500	0	500	0	0
4009 STAFF TRAVEL	500	0	500	0	500	0	500	0	0

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		<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4058	PROFESSIONAL FEES	0	0	0	0	2,000	0	0	0	0
4112	TOWN MAYOR'S ALLOW.	1,000	1,179	1,000	845	1,000	0	1,000	0	0
4166	TWINNING	500	555	500	0	500	0	1,000	0	0
4179	CIVIC FUNCTIONS	1,000	1,166	1,000	60	1,000	0	1,000	0	0
4180	CIVIC REGALIA REPAIRS ETC	100	0	100	0	100	0	100	0	0
4992	TRANSFER FROM E/MARKED RESERVE	0	0	0	0	0	0	-500	0	0
	Overhead Expenditure	4,600	2,924	4,600	1,195	5,600	0	3,600	0	0
	Movement to/(from) Gen Reserve	(4,600)	(2,262)	(4,600)	(657)	(5,600)		(3,600)		
115	<u>ORCHARD COMMUNITY CENTRE</u>									
1078	INC-MISC GRANTS	18,000	18,000	18,000	18,000	18,000	0	18,000	0	0
1081	INC-RENT	0	0	0	66	0	0	0	0	0
1082	INC-LETTINGS	8,000	28,765	25,000	25,813	32,000	0	32,000	0	0
1091	INC-MISCELLANEOUS	0	8	0	0	0	0	0	0	0
1109	INC-COFFEE MACHINE	0	0	0	224	250	0	250	0	0
1115	INC-REFRESHMENTS	0	8	0	0	0	0	0	0	0
	Total Income	26,000	46,781	43,000	44,103	50,250	0	50,250	0	0
4001	STAFF SALARIES	40,100	45,925	42,465	44,229	51,991	0	54,599	0	0
4002	EMPLOYERS N.I	4,700	4,013	4,990	4,119	4,793	0	5,153	0	0
4003	EMPLOYERS SUPERANN.	9,200	10,471	10,107	10,527	12,374	0	13,540	0	0
4007	HEALTH & SAFETY	500	0	500	0	500	0	500	0	0
4009	STAFF TRAVEL	0	220	0	329	300	0	300	0	0
4011	RATES	5,500	0	5,500	0	5,500	0	5,500	0	0

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	<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4012 WATER RATES	600	439	600	207	450	0	450	0	0
4014 ELECTRICITY	10,000	1,484	10,000	2,551	10,000	0	10,000	0	0
4015 GAS	4,500	1,710	4,500	3	4,500	0	4,500	0	0
4016 CLEANING COSTS	4,000	4,350	4,000	4,475	4,500	0	4,500	0	0
4020 MISC. ESTABLISH.COST	400	0	500	0	500	0	500	0	0
4021 TELEPHONE & FAX	1,020	1,131	1,200	190	1,200	0	1,200	0	0
4026 COMPUTER	2,500	1,425	2,500	565	1,500	0	1,500	0	0
4029 OFFICE REFURBISHMENT	0	131	0	0	0	0	0	0	0
4032 PUBLICITY	500	0	500	0	500	0	500	0	0
4036 PROPERTY MAINTENANCE	1,000	801	1,000	816	1,000	0	1,000	0	0
4038 MAINTENANCE CONTRACT	1,500	629	1,500	3,048	1,500	0	1,500	0	0
4042 EQUIPT MAINT/REPAIR	200	139	200	0	200	0	200	0	0
4081 Licences	0	301	150	309	300	0	300	0	0
4128 EQUIPMENT	200	0	200	60	200	0	200	0	0
Overhead Expenditure	86,420	73,169	90,412	71,428	101,808	0	105,942	0	0
Movement to/(from) Gen Reserve	(60,420)	(26,388)	(47,412)	(27,325)	(51,558)		(55,692)		
901 CENTRAL SERVICES									
1091 INC-MISCELLANEOUS	0	1	0	0	0	0	0	0	0
Total Income	0	1	0	0	0	0	0	0	0
4001 STAFF SALARIES	161,300	134,051	144,125	125,571	160,000	0	193,197	0	0
4002 EMPLOYERS N.I	14,400	11,852	12,750	11,344	13,305	0	18,323	0	0
4003 EMPLOYERS SUPERANN.	36,800	28,491	34,300	28,034	33,000	0	47,915	0	0

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	<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4005 AGENCY STAFF	0	0	0	29,867	35,000	0	0	0	0
4007 HEALTH & SAFETY	2,500	145	2,500	0	2,500	0	2,500	0	0
4008 STAFF TRAINING	3,000	4,017	3,000	2,657	2,000	0	2,000	0	0
4009 STAFF TRAVEL	3,500	3,300	3,500	2,277	2,650	0	3,000	0	0
4010 MISC. STAFF COSTS	500	938	500	180	1,000	0	1,000	0	0
4013 RENT	25,580	25,400	29,920	24,933	35,328	0	34,760	0	0
4020 MISC. ESTABLISH.COST	250	302	250	0	250	0	250	0	0
4021 TELEPHONE & FAX	7,600	10,178	7,600	8,655	6,500	0	6,500	0	0
4022 POSTAGE	1,200	1,297	1,000	547	1,000	0	1,000	0	0
4023 STATIONERY	4,000	4,245	5,000	5,512	5,000	0	5,000	0	0
4025 INSURANCE	20,000	19,962	21,000	19,492	19,957	0	21,000	0	0
4026 COMPUTER	12,000	25,870	24,000	27,670	30,000	0	30,000	0	0
4027 PHOTOCOPIER	3,500	3,003	3,500	2,771	3,200	0	3,500	0	0
4031 ADVERTISING	400	612	400	0	400	0	400	0	0
4032 PUBLICITY	3,500	3,878	3,500	2,205	3,500	0	3,500	0	0
4042 EQUIPT MAINT/REPAIR	0	0	0	314	0	0	0	0	0
4051 BANK CHARGES	1,000	1,501	1,500	1,647	2,100	0	2,100	0	0
4056 LEGAL EXPENSES	1,000	5,681	1,000	1,850	1,220	0	1,220	0	0
4058 PROFESSIONAL FEES	5,000	787	5,000	5,861	2,000	0	2,000	0	0
4060 OFFICE EQUIPMENT	500	26	500	2,645	1,479	0	500	0	0
4073 PAYROLL BUREAU FEES	2,000	1,808	2,000	482	2,000	0	2,000	0	0
4074 ACCOUNTANCY FEES	14,000	15,707	15,000	12,038	15,000	0	15,000	0	0
4125 Misc Costs	0	27	0	60	26	0	30	0	0
4901 C.S. SALARY RECHARGE	-212,500	-174,394	-156,875	-146,350	-173,305	0	-211,520	0	0

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	<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4911 C.S. O'HEAD RECHARGE	-111,030	-128,683	-164,970	-134,783	-205,110	0	-185,175	0	0
Overhead Expenditure	0	1	0	35,479	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	0	(35,479)	0		0		
Finance & General Purposes - Income	974,812	1,023,699	1,065,338	1,063,962	1,069,164	0	1,221,927	0	0
Expenditure	511,152	483,583	488,770	467,110	560,950	0	571,864	0	0
Movement to/(from) Gen Reserve	463,660	540,116	576,568	596,852	508,214		650,063		

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		<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Public Land & Open Spaces</u>										
<u>102</u>	<u>ALLOTMENTS</u>									
1087	INC-ALLOTMENTS	5,300	6,359	6,000	6,538	6,600	0	6,600	0	0
	Total Income	5,300	6,359	6,000	6,538	6,600	0	6,600	0	0
4013	RENT	465	581	465	349	465	0	465	0	0
4037	GROUNDS MAINTENANCE	1,000	1,426	1,000	0	1,000	0	1,000	0	0
4067	PEST CONTROL	500	450	500	600	550	0	550	0	0
	Overhead Expenditure	1,965	2,457	1,965	949	2,015	0	2,015	0	0
	Movement to/(from) Gen Reserve	3,335	3,901	4,035	5,589	4,585		4,585		
<u>104</u>	<u>BURIAL GROUNDS</u>									
1074	INC-DONATIONS	0	200	0	0	0	0	0	0	0
1081	INC-RENT	0	800	0	0	0	0	0	0	0
1084	INC-BURIAL FEES	15,000	15,838	17,000	12,898	17,000	0	17,000	0	0
1097	INC-MEMORIALS	3,000	698	2,000	836	306	0	300	0	0
	Total Income	18,000	17,536	19,000	13,734	17,306	0	17,300	0	0
4011	RATES	3,965	4,219	4,350	4,702	4,702	0	4,800	0	0
4012	WATER RATES	200	156	200	80	150	0	150	0	0
4014	ELECTRICITY	100	149	150	2,841	150	0	150	0	0
4036	PROPERTY MAINTENANCE	1,000	1,878	1,000	1,088	2,000	0	2,000	0	0
4110	FIRE PRECAUTIONS	200	152	200	368	500	0	500	0	0
4178	PATHS MAINTENANCE	1,000	0	1,000	0	1,000	0	1,000	0	0

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		<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4901	C.S. SALARY RECHARGE	12,750	10,464	9,413	8,781	10,398	0	12,691	0	0
4902	W.S. SALARY RECHARGE	46,940	45,623	56,310	37,832	50,001	0	59,441	0	0
4911	C.S. O'HEAD RECHARGE	6,662	7,721	9,898	8,087	12,307	0	11,111	0	0
4912	W.S. O'HEAD RECHARGE	10,620	11,529	12,964	8,279	11,857	0	12,280	0	0
Overhead Expenditure		83,437	81,890	95,485	72,057	93,065	0	104,123	0	0
Movement to/(from) Gen Reserve		(65,437)	(64,354)	(76,485)	(58,323)	(75,759)		(86,823)		
212	<u>RECREATION GROUNDS</u>									
1077	INC-S106 GRANTS	0	1,480	0	0	0	0	0	0	0
1078	INC-MISC GRANTS	0	3,022	0	0	0	0	0	0	0
1081	INC-RENT	5,240	9,101	5,240	2,146	9,000	0	5,240	0	0
1082	INC-LETTINGS	0	0	0	22	22	0	0	0	0
1083	INC-PITCH HIRE	5,000	925	4,000	2,385	4,000	0	4,000	0	0
1091	INC-MISCELLANEOUS	330	0	350	0	0	0	0	0	0
1092	INC-GRNDS MAINT	1,150	0	0	0	0	0	0	0	0
Total Income		11,720	14,529	9,590	4,553	13,022	0	9,240	0	0
4011	RATES	4,450	4,392	4,550	4,468	4,468	0	4,565	0	0
4012	WATER RATES	11,000	6,439	11,000	1,540	11,000	0	11,000	0	0
4013	RENT	1	0	1	0	1	0	1	0	0
4014	ELECTRICITY	3,500	6,955	5,000	4,781	6,000	0	6,000	0	0
4016	CLEANING COSTS	400	0	400	98	400	0	400	0	0
4036	PROPERTY MAINTENANCE	5,000	0	5,000	0	5,000	0	5,000	0	0
4037	GROUNDS MAINTENANCE	5,000	2,155	2,500	575	2,500	0	2,500	0	0

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	<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4038 MAINTENANCE CONTRACT	5,000	6,615	6,500	7,198	6,500	0	6,500	0	0
4039 PLAY. EQUIP. MAINT.	6,000	4,353	3,000	1,187	3,000	0	3,000	0	0
4043 FENCING & GATES	1,000	464	1,000	0	1,000	0	1,000	0	0
4044 TREES & PLANTS	4,000	3,504	2,500	2,943	2,500	0	2,500	0	0
4067 PEST CONTROL	1,500	1,000	1,500	700	1,500	0	1,500	0	0
4100 FERT./SEEDS/WEEDKILL	2,000	2,263	2,000	116	2,000	0	2,000	0	0
4104 REFUSE COLLECTION	0	1,736	1,000	3,499	6,000	0	6,000	0	0
4110 FIRE PRECAUTIONS	500	1,019	750	638	700	0	750	0	0
4114 LITTER BINS	2,000	1,568	2,000	1,437	2,000	0	2,000	0	0
4128 EQUIPMENT	0	1,715	0	0	0	0	0	0	0
4139 GRASS CUTTING	5,000	4,236	5,000	0	0	0	0	0	0
4901 C.S. SALARY RECHARGE	34,000	27,903	25,100	23,416	27,729	0	33,843	0	0
4902 W.S. SALARY RECHARGE	164,290	159,679	197,084	132,412	175,002	0	208,042	0	0
4911 C.S. O'HEAD RECHARGE	17,765	20,589	26,395	21,565	32,818	0	29,628	0	0
4912 W.S. O'HEAD RECHARGE	37,170	40,352	45,374	28,977	41,500	0	42,980	0	0
Overhead Expenditure	309,576	296,936	347,654	235,550	331,618	0	369,209	0	0
Movement to/(from) Gen Reserve	(297,856)	(282,407)	(338,064)	(230,998)	(318,596)		(359,969)		
902 WORKS SERVICES									
4001 STAFF SALARIES	176,750	180,564	212,350	163,963	196,653	0	222,166	0	0
4002 EMPLOYERS N.I	17,650	15,720	18,650	14,590	17,443	0	19,939	0	0
4003 EMPLOYERS SUPERANN.	40,300	31,829	50,550	30,641	35,907	0	55,098	0	0
4007 HEALTH & SAFETY	500	331	500	420	500	0	500	0	0
4008 STAFF TRAINING	2,500	1,719	2,500	1,809	2,500	0	2,500	0	0

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	<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4009 STAFF TRAVEL	500	262	500	180	300	0	300	0	0
4010 MISC. STAFF COSTS	300	0	300	0	300	0	300	0	0
4014 ELECTRICITY	50	0	50	80	200	0	200	0	0
4021 TELEPHONE & FAX	50	25	1,000	0	0	0	0	0	0
4025 INSURANCE	0	0	0	636	0	0	0	0	0
4029 OFFICE REFURBISHMENT	0	57	0	0	0	0	0	0	0
4030 RECRUIT. ADVERTISING	0	1,006	0	0	0	0	0	0	0
4036 PROPERTY MAINTENANCE	0	0	0	115	114	0	200	0	0
4041 EQUIPMENT HIRE	400	0	1,716	216	400	0	400	0	0
4042 EQUIPT MAINT/REPAIR	4,000	4,386	4,000	3,241	4,500	0	4,500	0	0
4046 VEHICLE LEASING	10,500	10,915	12,000	8,352	9,000	0	11,000	0	0
4047 MATERIALS/TOOLS	5,000	10,841	5,000	12,183	12,000	0	12,000	0	0
4048 VEHICLE MAINT/REPAIR	7,500	10,039	15,000	6,718	10,000	0	10,000	0	0
4049 VEHICLE FUEL	6,500	7,653	8,000	6,181	8,000	0	8,000	0	0
4050 VEHICLE TAX	0	270	270	455	455	0	500	0	0
4103 PROTECTIVE CLOTHING	2,500	4,114	2,500	2,318	2,500	0	2,500	0	0
4119 SKIP HIRE	6,000	3,169	6,000	1,648	3,000	0	3,000	0	0
4125 Misc Costs	0	0	0	16	16	0	0	0	0
4128 EQUIPMENT	500	90	500	442	500	0	500	0	0
4134 SECURITY/CCTV	3,300	1,822	3,300	0	2,000	0	2,000	0	0
4136 RENEWALS/REPLACEMENT	3,000	829	1,684	0	3,000	0	3,000	0	0
4137 PLANNING APPLICATION	0	116	0	0	0	0	0	0	0
4902 W.S. SALARY RECHARGE	-234,700	-228,114	-281,550	-189,160	-250,003	0	-297,203	0	0
4912 W.S. O'HEAD RECHARGE	-53,100	-57,645	-64,820	-41,396	-59,285	0	-61,400	0	0

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	<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	0	0	0	23,648	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	0	(23,648)	0		0		
Public Land & Open Spaces - Income	35,020	38,423	34,590	24,824	36,928	0	33,140	0	0
Expenditure	394,978	381,283	445,104	332,204	426,698	0	475,347	0	0
Movement to/(from) Gen Reserve	<u>(359,958)</u>	<u>(342,860)</u>	<u>(410,514)</u>	<u>(307,380)</u>	<u>(389,770)</u>		<u>(442,207)</u>		

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		<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Town Centre Management										
103	<u>STREET LIGHTS</u>									
4014	ELECTRICITY	6,000	7,065	0	8,991	0	0	0	0	0
4038	MAINTENANCE CONTRACT	6,500	-16,877	0	0	0	0	0	0	0
4045	S/L REPAIR/RENEWAL	3,000	828	0	0	0	0	0	0	0
4174	BUS SHELTER MAINTENANCE	500	0	500	0	0	0	0	0	0
	Overhead Expenditure	16,000	-8,985	500	8,991	0	0	0	0	0
	Movement to/(from) Gen Reserve	(16,000)	8,985	(500)	(8,991)	0		0		
105	<u>CAR PARKS</u>									
1088	INC-CAR PARKING FEES	105,000	24,519	30,000	29,503	36,000	0	36,000	0	0
1089	INC - PARKING PERMITS WORK	0	15,151	15,000	10,818	11,000	0	11,000	0	0
1099	INC-INSURANCE (CLAIM)	0	2,556	0	0	0	0	0	0	0
1189	INC-PARKING PERMITS RES	0	5,479	5,000	4,949	6,000	0	6,000	0	0
	Total Income	105,000	47,704	50,000	45,270	53,000	0	53,000	0	0
4011	RATES	23,750	25,128	25,900	25,704	25,704	0	26,250	0	0
4014	ELECTRICITY	0	0	0	0	500	0	500	0	0
4021	TELEPHONE & FAX	600	0	600	0	600	0	600	0	0
4038	MAINTENANCE CONTRACT	0	2,055	0	7,046	7,500	0	7,500	0	0
4042	EQUIPT MAINT/REPAIR	0	2,574	0	0	0	0	0	0	0
4047	MATERIALS/TOOLS	500	1,872	2,000	1,503	2,000	0	2,000	0	0
4056	LEGAL EXPENSES	1,000	0	1,000	0	1,000	0	1,000	0	0
4092	Card Processing Fees	0	542	-2,000	678	1,000	0	1,000	0	0

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		<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4108	SURFACE REPAIRS	3,000	8,175	3,000	0	3,000	0	3,000	0	0
4126	CAR PARK LEASE	26,001	29,000	26,001	21,750	29,001	0	29,001	0	0
4127	SIGNS	0	198	0	0	0	0	0	0	0
4901	C.S. SALARY RECHARGE	3,188	2,616	2,353	2,195	2,600	0	3,173	0	0
4902	W.S. SALARY RECHARGE	11,735	11,406	14,078	9,458	12,500	0	14,860	0	0
4911	C.S. O'HEAD RECHARGE	1,665	1,930	2,475	2,022	3,077	0	2,778	0	0
4912	W.S. O'HEAD RECHARGE	2,655	2,882	3,241	2,070	2,964	0	3,070	0	0
Overhead Expenditure		74,094	88,378	78,648	72,425	91,446	0	94,732	0	0
Movement to/(from) Gen Reserve		30,906	(40,675)	(28,648)	(27,155)	(38,446)		(41,732)		
106	MARKET									
1085	INC-TUESDAY MARKET RENTS	3,000	3,108	3,000	2,141	2,900	0	2,900	0	0
1086	INC-SATURDAY MARKET RENTS	18,000	12,066	13,500	8,370	10,500	0	10,500	0	0
1091	INC-MISCELLANEOUS	0	90	0	261	90	0	0	0	0
Total Income		21,000	15,265	16,500	10,773	13,490	0	13,400	0	0
4001	STAFF SALARIES	0	805	0	0	0	0	0	0	0
4004	MARKET STAFF	5,150	4,104	5,250	4,148	5,250	0	5,250	0	0
4011	RATES	6,400	4,982	5,150	5,097	5,097	0	5,205	0	0
4014	ELECTRICITY	300	1,193	300	318	1,200	0	1,200	0	0
4025	INSURANCE	550	0	550	0	0	0	0	0	0
4032	PUBLICITY	550	0	550	343	550	0	550	0	0
4047	MATERIALS/TOOLS	250	0	250	120	250	0	250	0	0
4081	Licences	333	333	333	0	333	0	333	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4901	C.S. SALARY RECHARGE	10,625	8,720	7,844	7,317	8,665	0	10,576	0	0
4911	C.S. O'HEAD RECHARGE	5,552	6,434	8,249	6,739	10,256	0	9,259	0	0
	Overhead Expenditure	29,710	26,571	28,476	24,081	31,601	0	32,623	0	0
	Movement to/(from) Gen Reserve	(8,710)	(11,307)	(11,976)	(13,308)	(18,111)		(19,223)		
107	<u>TOWN CENTRE GENERAL</u>									
1145	INC-CHRISTMAS ACTIVITIES	0	701	0	686	500	0	0	0	0
	Total Income	0	701	0	686	500	0	0	0	0
4001	STAFF SALARIES	0	10,128	24,800	20,666	24,804	0	26,050	0	0
4002	EMPLOYERS N.I	0	888	2,250	1,860	2,232	0	2,402	0	0
4003	EMPLOYERS SUPERANN.	0	2,309	6,000	4,919	5,902	0	6,458	0	0
4009	STAFF TRAVEL	0	25	0	300	250	0	250	0	0
4036	PROPERTY MAINTENANCE	0	0	0	732	750	0	1,000	0	0
4064	ANNUAL HANGING BASKETS	3,000	2,266	2,500	2,991	2,991	0	3,000	0	0
4116	WAR MEM & REM SERV	1,000	755	1,000	301	750	0	750	0	0
4117	CLOCK REPAIRS	350	0	350	0	350	0	350	0	0
4138	MARKET SQUARE EVENTS	0	0	0	0	0	0	15,000	0	0
4140	CHRISTMAS ACTIVITIES	5,000	6,864	5,500	6,413	7,000	0	7,000	0	0
4144	CCTV	18,000	14,982	18,000	1,500	18,000	0	18,000	0	0
4145	CHRISTMAS LIGHTS	18,500	17,999	18,500	18,660	18,000	0	18,000	0	0
4901	C.S. SALARY RECHARGE	3,188	2,616	2,353	2,195	2,600	0	3,173	0	0
4902	W.S. SALARY RECHARGE	11,735	11,406	14,078	9,458	12,500	0	14,860	0	0
4911	C.S. O'HEAD RECHARGE	1,665	1,930	2,475	2,022	3,077	0	2,778	0	0

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Biggleswade Town Council
Annual Budget - By Committee

	<u>Last Year 2018/19</u>		<u>This Year 2019/20</u>				<u>Next Year 2020/21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4912 W.S. O'HEAD RECHARGE	2,655	2,882	3,241	2,070	2,964	0	3,070	0	0
Overhead Expenditure	65,093	75,049	101,047	74,085	102,170	0	122,141	0	0
Movement to/(from) Gen Reserve	<u>(65,093)</u>	<u>(74,348)</u>	<u>(101,047)</u>	<u>(73,399)</u>	<u>(101,670)</u>		<u>(122,141)</u>		
110 PUBLIC CONVENIENCES									
4011 RATES	3,450	3,024	3,150	3,093	3,093	0	3,160	0	0
4012 WATER RATES	1,600	1,400	1,600	1,661	1,600	0	1,600	0	0
4014 ELECTRICITY	900	943	900	51	1,000	0	1,000	0	0
4036 PROPERTY MAINTENANCE	2,500	2,204	2,500	119	2,500	0	2,500	0	0
4038 MAINTENANCE CONTRACT	16,500	15,590	18,500	14,137	16,000	0	16,500	0	0
Overhead Expenditure	24,950	23,162	26,650	19,062	24,193	0	24,760	0	0
Movement to/(from) Gen Reserve	<u>(24,950)</u>	<u>(23,162)</u>	<u>(26,650)</u>	<u>(19,062)</u>	<u>(24,193)</u>		<u>(24,760)</u>		
Town Centre Management - Income	126,000	63,669	66,500	56,729	66,990	0	66,400	0	0
Expenditure	209,847	204,175	235,321	198,644	249,410	0	274,256	0	0
Movement to/(from) Gen Reserve	<u>(83,847)</u>	<u>(140,506)</u>	<u>(168,821)</u>	<u>(141,915)</u>	<u>(182,420)</u>		<u>(207,856)</u>		
Total Budget Income	1,135,832	1,125,792	1,166,428	1,145,515	1,173,082	0	1,321,467	0	0
Expenditure	1,115,977	1,069,042	1,169,195	997,959	1,237,058	0	1,321,467	0	0
Movement to/(from) Gen Reserve	<u>19,855</u>	<u>56,750</u>	<u>(2,767)</u>	<u>147,556</u>	<u>(63,976)</u>		<u>0</u>		

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	OP'L F/H LAND & BUILDINGS	1,813,044	400,299	1,412,745
2	OP'L L/H LAND & BUILDINGS	9,095	0	9,095
21	VEHICLES & EQUIPMENT	780,300	390,395	389,905
41	INFRASTRUCTURE ASSETS	301,364	228,359	73,005
61	COMMUNITY ASSETS	15,380	0	15,380
	Total Fixed Assets	<u>2,919,183</u>	<u>1,019,053</u>	1,900,130
	<u>Current Assets</u>			
91	CAPITAL WORK IN PROGRESS	6,800		
100	DEBTORS - TOWN COUNCIL	4,352		
101	DEBTORS - ALLOTMENTS	1,022		
102	DEBTORS - PITCH HIRE	4,543		
103	DEBTORS - ORCHARD CENTRE	27,250		
105	VAT REFUNDS	16,214		
108	DEPOSITS	(100)		
201	NATWEST CURRENT BANK A/C	27,155		
202	LLOYDS CURRENT BANK A/C	559,748		
204	LLOYDS SALARY A/C	86		
209	NATWEST CAPITAL RESERVE	256,608		
210	PETTY CASH	55		
212	CASH CHANGE FLOAT	24		
225	NATWEST 95 DAY ACCOUNT	453		
	Total Current Assets		904,210	
	<u>Current Liabilities</u>			
501	TRADE CREDITORS	30,312		
525	ALLOTMENT DEPOSITS	3,150		
530	INC IN ADVANCE - COMMUTED	29,800		
537	SUNDRY CREDITORS	145		
	Total Current Liabilities		<u>63,407</u>	
	Net Current Assets			840,803
	Total Assets less Current Liabilities			<u>2,740,933</u>
	<u>Long Term Liabilities</u>			
401	PWLB LOANS	125,275		
430	LEASE CREDITOR (GROSS)	10,281		
435	LEASE CREDITOR (DEF'D INT)	(769)		
	Total Long Term Liabilities		<u>134,787</u>	
	Total Assets less Total Liabilities			<u>2,606,146</u>
	<u>Represented by :-</u>			
301	CURRENT YEAR FUND	227,367		
310	GENERAL RESERVE	206,439		
349	ROLLING CAPITAL FUND	400,197		
350	CAPITAL FINANCING RESERVE	1,406,231		
451	DEF'D GRANTS APPLIED	608,674		
452	DEF'D GRANTS W/BACK	(242,762)		

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	Total Equity		<u>2,606,146</u>

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Finance & General Purposes</u>								
<u>101 B'SWADE MAGISTRATES COURT</u>								
1081 INC-RENT	9,014	106	6,280	6,174			1.7%	
1091 INC-MISCELLANEOUS	360	0	0	0			0.0%	
B'SWADE MAGISTRATES COURT :- Income	<u>9,374</u>	<u>106</u>	<u>6,280</u>	<u>6,174</u>			<u>1.7%</u>	<u>0</u>
4007 HEALTH & SAFETY	0	0	300	300		300	0.0%	
4011 RATES	11,448	11,579	11,800	221		221	98.1%	
4012 WATER RATES	440	251	500	249		249	50.2%	
4013 RENT	(25,920)	(22,440)	(29,920)	(7,480)		(7,480)	75.0%	
4014 ELECTRICITY	2,849	1,826	3,000	1,174		1,174	60.9%	
4015 GAS	3,462	983	2,000	1,017		1,017	49.2%	
4016 CLEANING COSTS	9,294	8,022	9,000	978		978	89.1%	
4021 TELEPHONE & FAX	49	0	0	0		0	0.0%	
4026 COMPUTER	150	0	0	0		0	0.0%	
4029 OFFICE REFURBISHMENT	30	360	0	(360)		(360)	0.0%	
4036 PROPERTY MAINTENANCE	3,101	4,390	4,000	(390)		(390)	109.8%	
4042 EQUIPT MAINT/REPAIR	636	165	1,000	835		835	16.5%	
4067 PEST CONTROL	0	0	100	100		100	0.0%	
4104 REFUSE COLLECTION	982	761	1,000	239		239	76.1%	
4110 FIRE PRECAUTIONS	1,082	477	1,500	1,023		1,023	31.8%	
4134 SECURITY/CCTV	1,770	986	2,000	1,014		1,014	49.3%	
B'SWADE MAGISTRATES COURT :- Indirect Expenditure	<u>9,374</u>	<u>7,359</u>	<u>6,280</u>	<u>(1,079)</u>	<u>0</u>	<u>(1,079)</u>	<u>117.2%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(7,253)</u>	<u>0</u>	<u>7,253</u>				
<u>108 GRANTS (INCL S137)</u>								
4261 GRANTS UNDER OTHER POWERS	18,708	23,392	20,767	(2,625)		(2,625)	112.6%	
4264 Community Agent Grant	11,250	11,250	11,250	0		0	100.0%	
GRANTS (INCL S137) :- Indirect Expenditure	<u>29,958</u>	<u>34,642</u>	<u>32,017</u>	<u>(2,625)</u>	<u>0</u>	<u>(2,625)</u>	<u>108.2%</u>	<u>0</u>
Net Expenditure	<u>(29,958)</u>	<u>(34,642)</u>	<u>(32,017)</u>	<u>2,625</u>				
<u>109 CAPITAL EXPENDITURE</u>								
1075 INC-SALE OF ASSETS	14,135	0	0	0			0.0%	
1077 INC-S106 GRANTS	14,083	0	0	0			0.0%	
CAPITAL EXPENDITURE :- Income	<u>28,218</u>	<u>0</u>	<u>0</u>	<u>0</u>				<u>0</u>
4053 LOAN INTEREST	6,360	3,001	5,582	2,581		2,581	53.8%	
4253 LEASE INTEREST REPAYED	376	301	242	(59)		(59)	124.4%	
4801 CP - New Vehicles\Equipment	35,628	0	0	0		0	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4802 CP - New Computer Installation	900	12,508	0	(12,508)		(12,508)	0.0%	
4823 CP - Play Equipment	9,900	0	0	0		0	0.0%	
4827 CP - Office Equipment	9,029	0	0	0		0	0.0%	
4842 CP - The Orchard Furniture & E	0	493	0	(493)		(493)	0.0%	
4843 CP - Street Furniture	2,440	0	0	0		0	0.0%	
4847 CP - Workshop	6,800	525	0	(525)		(525)	0.0%	
4850 CP - Car Park Equipment	34,114	0	0	0		0	0.0%	
4860 CP - St Lighting Replacement	102,389	0	0	0		0	0.0%	
4861 CP - Kitelands Ball Court	9,397	0	0	0		0	0.0%	
4862 CP -Drove Rd Cemetery Footpath	6,247	0	0	0		0	0.0%	
4863 CP -Drove Rd Chapel Surface	4,700	0	0	0		0	0.0%	
4864 CP - Drove Road	200	0	0	0		0	0.0%	
4865 CP - Market Stall Umbrellas	3,579	0	0	0		0	0.0%	
4900 ROLLING CAPITAL FUND ALLOC'N	100,000	100,000	100,000	0		0	100.0%	
4980 LOAN REPAYMENT	8,793	4,516	9,453	4,937		4,937	47.8%	
4982 LEASE CAPITAL REPAID	3,728	3,722	2,074	(1,648)		(1,648)	179.5%	
4990 ASSET FUNDING FROM RCP	(59,404)	(13,526)	0	13,526		13,526	0.0%	
4992 TRANSFER FROM E/MARKED RESERVE(141,201)		0	0	0		0	0.0%	
4993 TFR TO CAP REC RSV	10,635	0	0	0		0	0.0%	
4994 TRANSFER FROM CAP REC RSV	(10,635)	0	0	0		0	0.0%	
CAPITAL EXPENDITURE :- Indirect Expenditure	143,974	111,540	117,351	5,811	0	5,811	95.0%	0
Net Income over Expenditure	(115,756)	(111,540)	(117,351)	(5,811)				
111 CORPORATE MANAGEMENT								
1076 PRECEPT RECEIVED	938,232	1,011,058	1,011,058	0			100.0%	
1096 INTEREST RECEIVED	431	460	5,000	4,540			9.2%	
CORPORATE MANAGEMENT :- Income	938,663	1,011,518	1,016,058	4,540			99.6%	0
4057 AUDIT FEES	3,505	845	3,720	2,875		2,875	22.7%	
4901 C.S. SALARY RECHARGE	52,318	43,905	47,063	3,158		3,158	93.3%	
4911 C.S. O'HEAD RECHARGE	38,605	40,435	49,491	9,056		9,056	81.7%	
CORPORATE MANAGEMENT :- Indirect Expenditure	94,428	85,185	100,274	15,089	0	15,089	85.0%	0
Net Income over Expenditure	844,235	926,334	915,784	(10,550)				
112 DEMOCRATIC REP'N & MGM'T								
1078 INC-MISC GRANTS	0	6,950	0	(6,950)			0.0%	
DEMOCRATIC REP'N & MGM'T :- Income	0	6,950	0	(6,950)				0
4024 SUBSCRIPTIONS	3,127	3,060	3,600	540		540	85.0%	
4026 COMPUTER	614	0	1,500	1,500		1,500	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4082 NEIGHBOURHOOD PLAN	1,686	2,446	0	(2,446)		(2,446)	0.0%	
4135 ELECTION PROVISION	3,098	528	4,000	3,472		3,472	13.2%	
4901 C.S. SALARY RECHARGE	69,758	58,540	62,749	4,209		4,209	93.3%	
4911 C.S. O'HEAD RECHARGE	51,473	53,913	65,987	12,074		12,074	81.7%	
DEMOCRATIC REP'N & MGMT :- Indirect Expenditure	129,755	118,487	137,836	19,349	0	19,349	86.0%	0
Net Income over Expenditure	(129,755)	(111,537)	(137,836)	(26,299)				
113 CIVIC ACTIVITIES & EXPENSES								
1091 INC-MISCELLANEOUS	471	585	0	(585)			0.0%	
1300 INC-MAYORS CHARITY	191	(47)	0	47			0.0%	
CIVIC ACTIVITIES & EXPENSES :- Income	662	538	0	(538)				0
4008 STAFF TRAINING	25	290	1,500	1,210		1,210	19.3%	
4009 STAFF TRAVEL	0	0	500	500		500	0.0%	
4058 PROFESSIONAL FEES	0	0	0	0		0	0.0%	
4112 TOWN MAYOR'S ALLOW.	1,179	845	1,000	155		155	84.5%	
4166 TWINNING	555	0	500	500		500	0.0%	
4179 CIVIC FUNCTIONS	1,166	60	1,000	940		940	6.0%	
4180 CIVIC REGALIA REPAIRS ETC	0	0	100	100		100	0.0%	
CIVIC ACTIVITIES & EXPENSES :- Indirect Expenditure	2,924	1,195	4,600	3,405	0	3,405	26.0%	0
Net Income over Expenditure	(2,262)	(657)	(4,600)	(3,943)				
115 ORCHARD COMMUNITY CENTRE								
1078 INC-MISC GRANTS	18,000	18,000	18,000	0			100.0%	
1082 INC-LETTINGS	28,765	22,618	25,000	2,382			90.5%	
1091 INC-MISCELLANEOUS	8	0	0	0			0.0%	
1109 INC-COFFEE MACHINE	0	224	0	(224)			0.0%	
1115 INC-REFRESHMENTS	8	0	0	0			0.0%	
ORCHARD COMMUNITY CENTRE :- Income	46,781	40,841	43,000	2,159			95.0%	0
4001 STAFF SALARIES	45,925	39,949	42,465	2,516		2,516	94.1%	
4002 EMPLOYERS N.I	4,013	3,727	4,990	1,263		1,263	74.7%	
4003 EMPLOYERS SUPERANN.	10,471	9,508	10,107	599		599	94.1%	
4007 HEALTH & SAFETY	0	0	500	500		500	0.0%	
4009 STAFF TRAVEL	220	258	0	(258)		(258)	0.0%	
4011 RATES	0	0	5,500	5,500		5,500	0.0%	
4012 WATER RATES	439	207	600	393		393	34.5%	
4014 ELECTRICITY	1,484	2,006	10,000	7,994		7,994	20.1%	
4015 GAS	1,710	(103)	4,500	4,603		4,603	(2.3%)	
4016 CLEANING COSTS	4,350	4,075	4,000	(75)		(75)	101.9%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4020 MISC. ESTABLISH.COST	0	0	500	500		500	0.0%	
4021 TELEPHONE & FAX	1,131	190	1,200	1,010		1,010	15.8%	
4026 COMPUTER	1,425	565	2,500	1,935		1,935	22.6%	
4029 OFFICE REFURBISHMENT	131	0	0	0		0	0.0%	
4032 PUBLICITY	0	0	500	500		500	0.0%	
4036 PROPERTY MAINTENANCE	801	717	1,000	283		283	71.7%	
4038 MAINTENANCE CONTRACT	629	2,427	1,500	(927)		(927)	161.8%	
4042 EQUIPT MAINT/REPAIR	139	0	200	200		200	0.0%	
4081 Licences	301	155	150	(5)		(5)	103.0%	
4128 EQUIPMENT	0	60	200	140		140	30.0%	
ORCHARD COMMUNITY CENTRE :- Indirect Expenditure	73,169	63,739	90,412	26,673	0	26,673	70.5%	0
Net Income over Expenditure	(26,388)	(22,897)	(47,412)	(24,515)				
901 CENTRAL SERVICES								
1091 INC-MISCELLANEOUS	1	0	0	0			0.0%	
CENTRAL SERVICES :- Income	1	0	0	0				0
4001 STAFF SALARIES	134,051	111,431	144,125	32,694		32,694	77.3%	
4002 EMPLOYERS N.I	11,852	10,065	12,750	2,685		2,685	78.9%	
4003 EMPLOYERS SUPERANN.	28,491	24,854	34,300	9,446		9,446	72.5%	
4005 AGENCY STAFF	0	26,108	0	(26,108)		(26,108)	0.0%	
4007 HEALTH & SAFETY	145	0	2,500	2,500		2,500	0.0%	
4008 STAFF TRAINING	4,017	1,117	3,000	1,883		1,883	37.2%	
4009 STAFF TRAVEL	3,300	2,021	3,500	1,479		1,479	57.7%	
4010 MISC. STAFF COSTS	938	171	500	329		329	34.2%	
4013 RENT	25,400	22,440	29,920	7,480		7,480	75.0%	
4020 MISC. ESTABLISH.COST	302	0	250	250		250	0.0%	
4021 TELEPHONE & FAX	10,178	7,189	7,600	411		411	94.6%	
4022 POSTAGE	1,297	547	1,000	453		453	54.7%	
4023 STATIONERY	4,245	4,837	5,000	163		163	96.7%	
4025 INSURANCE	19,962	19,492	21,000	1,508		1,508	92.8%	
4026 COMPUTER	25,870	25,189	24,000	(1,189)		(1,189)	105.0%	
4027 PHOTOCOPIER	3,003	1,604	3,500	1,896		1,896	45.8%	
4031 ADVERTISING	612	0	400	400		400	0.0%	
4032 PUBLICITY	3,878	1,990	3,500	1,510		1,510	56.9%	
4042 EQUIPT MAINT/REPAIR	0	314	0	(314)		(314)	0.0%	
4051 BANK CHARGES	1,501	1,633	1,500	(133)		(133)	108.9%	
4056 LEGAL EXPENSES	5,681	1,220	1,000	(220)		(220)	122.0%	
4058 PROFESSIONAL FEES	787	4,894	5,000	106		106	97.9%	
4060 OFFICE EQUIPMENT	26	2,645	500	(2,145)		(2,145)	528.9%	

Detailed Income & Expenditure by Budget Heading 31/12/2019

Month No: 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4073 PAYROLL BUREAU FEES	1,808	482	2,000	1,518		1,518	24.1%	
4074 ACCOUNTANCY FEES	15,707	10,552	15,000	4,449		4,449	70.3%	
4125 Misc Costs	27	60	0	(60)		(60)	0.0%	
4901 C.S. SALARY RECHARGE	(174,394)	(146,350)	(156,875)	(10,525)		(10,525)	93.3%	
4911 C.S. O'HEAD RECHARGE	(128,683)	(134,783)	(164,970)	(30,187)		(30,187)	81.7%	
CENTRAL SERVICES :- Indirect Expenditure	<u>1</u>	<u>(278)</u>	<u>0</u>	<u>278</u>	<u>0</u>	<u>278</u>		<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>278</u>	<u>0</u>	<u>(278)</u>				
Finance & General Purposes :- Income	1,023,699	1,059,954	1,065,338	5,384			99.5%	
Expenditure	<u>483,583</u>	<u>421,868</u>	<u>488,770</u>	<u>66,902</u>	<u>0</u>	<u>66,902</u>	<u>86.3%</u>	
Movement to/(from) Gen Reserve	<u>540,116</u>	<u>638,085</u>						

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Public Land & Open Spaces								
102 ALLOTMENTS								
1087 INC-ALLOTMENTS	6,359	6,538	6,000	(538)			109.0%	
ALLOTMENTS :- Income	6,359	6,538	6,000	(538)			109.0%	0
4013 RENT	581	233	465	233		233	50.0%	
4037 GROUNDS MAINTENANCE	1,426	0	1,000	1,000		1,000	0.0%	
4067 PEST CONTROL	450	525	500	(25)		(25)	105.0%	
ALLOTMENTS :- Indirect Expenditure	2,457	758	1,965	1,208	0	1,208	38.5%	0
Net Income over Expenditure	3,901	5,780	4,035	(1,745)				
104 BURIAL GROUNDS								
1074 INC-DONATIONS	200	0	0	0			0.0%	
1081 INC-RENT	800	0	0	0			0.0%	
1084 INC-BURIAL FEES	15,838	10,430	17,000	6,570			61.4%	
1097 INC-MEMORIALS	698	836	2,000	1,164			41.8%	
BURIAL GROUNDS :- Income	17,536	11,266	19,000	7,734			59.3%	0
4011 RATES	4,219	4,232	4,350	118		118	97.3%	
4012 WATER RATES	156	42	200	158		158	20.9%	
4014 ELECTRICITY	149	2,635	150	(2,485)		(2,485)	1756.6%	
4036 PROPERTY MAINTENANCE	1,878	1,088	1,000	(88)		(88)	108.8%	
4110 FIRE PRECAUTIONS	152	368	200	(168)		(168)	184.1%	
4178 PATHS MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4901 C.S. SALARY RECHARGE	10,464	8,781	9,413	632		632	93.3%	
4902 W.S. SALARY RECHARGE	45,623	37,832	56,310	18,478		18,478	67.2%	
4911 C.S. O'HEAD RECHARGE	7,721	8,087	9,898	1,811		1,811	81.7%	
4912 W.S. O'HEAD RECHARGE	11,529	8,279	12,964	4,685		4,685	63.9%	
BURIAL GROUNDS :- Indirect Expenditure	81,890	71,343	95,485	24,142	0	24,142	74.7%	0
Net Income over Expenditure	(64,354)	(60,077)	(76,485)	(16,408)				
212 RECREATION GROUNDS								
1077 INC-S106 GRANTS	1,480	0	0	0			0.0%	
1078 INC-MISC GRANTS	3,022	0	0	0			0.0%	
1081 INC-RENT	9,101	4,787	5,240	454			91.3%	
1082 INC-LETTINGS	0	22	0	(22)			0.0%	
1083 INC-PITCH HIRE	925	2,197	4,000	1,803			54.9%	
1091 INC-MISCELLANEOUS	0	0	350	350			0.0%	
RECREATION GROUNDS :- Income	14,529	7,005	9,590	2,585			73.0%	0

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4011 RATES	4,392	4,021	4,550	529		529	88.4%	
4012 WATER RATES	6,439	1,168	11,000	9,832		9,832	10.6%	
4013 RENT	0	0	1	1		1	0.0%	
4014 ELECTRICITY	6,955	3,925	5,000	1,075		1,075	78.5%	
4016 CLEANING COSTS	0	98	400	302		302	24.4%	
4036 PROPERTY MAINTENANCE	0	0	5,000	5,000		5,000	0.0%	
4037 GROUNDS MAINTENANCE	2,155	575	2,500	1,925		1,925	23.0%	
4038 MAINTENANCE CONTRACT	6,615	6,591	6,500	(91)		(91)	101.4%	
4039 PLAY. EQUIP. MAINT.	4,353	1,187	3,000	1,813		1,813	39.6%	
4043 FENCING & GATES	464	0	1,000	1,000		1,000	0.0%	
4044 TREES & PLANTS	3,504	2,593	2,500	(93)		(93)	103.7%	
4067 PEST CONTROL	1,000	700	1,500	800		800	46.7%	
4100 FERT./SEEDS/WEEDKILL	2,263	116	2,000	1,884		1,884	5.8%	
4104 REFUSE COLLECTION	1,736	3,499	1,000	(2,499)		(2,499)	349.9%	
4110 FIRE PRECAUTIONS	1,019	638	750	112		112	85.1%	
4114 LITTER BINS	1,568	1,437	2,000	563		563	71.8%	
4128 EQUIPMENT	1,715	0	0	0		0	0.0%	
4139 GRASS CUTTING	4,236	0	5,000	5,000		5,000	0.0%	
4901 C.S. SALARY RECHARGE	27,903	23,416	25,100	1,684		1,684	93.3%	
4902 W.S. SALARY RECHARGE	159,679	132,412	197,084	64,672		64,672	67.2%	
4911 C.S. O'HEAD RECHARGE	20,589	21,565	26,395	4,830		4,830	81.7%	
4912 W.S. O'HEAD RECHARGE	40,352	28,977	45,374	16,397		16,397	63.9%	
RECREATION GROUNDS :- Indirect Expenditure	296,936	232,920	347,654	114,734	0	114,734	67.0%	0
Net Income over Expenditure	(282,407)	(225,914)	(338,064)	(112,150)				
<u>902 WORKS SERVICES</u>								
4001 STAFF SALARIES	180,564	148,217	212,350	64,133		64,133	69.8%	
4002 EMPLOYERS N.I	15,720	13,211	18,650	5,439		5,439	70.8%	
4003 EMPLOYERS SUPERANN.	31,829	27,733	50,550	22,817		22,817	54.9%	
4007 HEALTH & SAFETY	331	420	500	80		80	84.0%	
4008 STAFF TRAINING	1,719	1,809	2,500	691		691	72.4%	
4009 STAFF TRAVEL	262	180	500	320		320	36.1%	
4010 MISC. STAFF COSTS	0	0	300	300		300	0.0%	
4014 ELECTRICITY	0	80	50	(30)		(30)	159.4%	
4021 TELEPHONE & FAX	25	0	1,000	1,000		1,000	0.0%	
4025 INSURANCE	0	636	0	(636)		(636)	0.0%	
4029 OFFICE REFURBISHMENT	57	0	0	0		0	0.0%	
4030 RECRUIT. ADVERTISING	1,006	0	0	0		0	0.0%	
4036 PROPERTY MAINTENANCE	0	115	0	(115)		(115)	0.0%	
4041 EQUIPMENT HIRE	0	216	1,716	1,500		1,500	12.6%	

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4042 EQUIPT MAINT/REPAIR	4,386	3,168	4,000	832		832	79.2%	
4046 VEHICLE LEASING	10,915	7,541	12,000	4,459		4,459	62.8%	
4047 MATERIALS/TOOLS	10,841	10,611	5,000	(5,611)		(5,611)	212.2%	
4048 VEHICLE MAINT/REPAIR	10,039	6,064	15,000	8,936		8,936	40.4%	
4049 VEHICLE FUEL	7,653	6,179	8,000	1,821		1,821	77.2%	
4050 VEHICLE TAX	270	455	270	(185)		(185)	168.5%	
4103 PROTECTIVE CLOTHING	4,114	2,318	2,500	182		182	92.7%	
4119 SKIP HIRE	3,169	1,588	6,000	4,412		4,412	26.5%	
4125 Misc Costs	0	16	0	(16)		(16)	0.0%	
4128 EQUIPMENT	90	0	500	500		500	0.0%	
4134 SECURITY/CCTV	1,822	0	3,300	3,300		3,300	0.0%	
4136 RENEWALS/REPLACEMENT	829	0	1,684	1,684		1,684	0.0%	
4137 PLANNING APPLICATION	116	0	0	0		0	0.0%	
4902 W.S. SALARY RECHARGE	(228,114)	(189,160)	(281,550)	(92,390)		(92,390)	67.2%	
4912 W.S. O'HEAD RECHARGE	(57,645)	(41,396)	(64,820)	(23,424)		(23,424)	63.9%	
WORKS SERVICES :- Indirect Expenditure	<u>(0)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>				
Public Land & Open Spaces :- Income	38,423	24,809	34,590	9,781			71.7%	
Expenditure	381,283	305,020	445,104	140,084	0	140,084	68.5%	
Movement to/(from) Gen Reserve	<u>(342,860)</u>	<u>(280,212)</u>						

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Town Centre Management</u>								
<u>103 STREET LIGHTS</u>								
4014 ELECTRICITY	7,065	4,763	0	(4,763)		(4,763)	0.0%	
4038 MAINTENANCE CONTRACT	(16,877)	0	0	0		0	0.0%	
4045 S/L REPAIR/RENEWAL	828	0	0	0		0	0.0%	
4174 BUS SHELTER MAINTENANCE	0	0	500	500		500	0.0%	
STREET LIGHTS :- Indirect Expenditure	(8,985)	4,763	500	(4,263)	0	(4,263)	952.5%	0
Net Expenditure	8,985	(4,763)	(500)	4,263				
<u>105 CAR PARKS</u>								
1088 INC-CAR PARKING FEES	24,519	26,928	30,000	3,072			89.8%	
1089 INC - PARKING PERMITS WORK	15,151	10,426	15,000	4,574			69.5%	
1099 INC-INSURANCE (CLAIM)	2,556	0	0	0			0.0%	
1189 INC-PARKING PERMITS RES	5,479	4,224	5,000	776			84.5%	
CAR PARKS :- Income	47,704	41,578	50,000	8,422			83.2%	0
4011 RATES	25,128	23,133	25,900	2,767		2,767	89.3%	
4021 TELEPHONE & FAX	0	0	600	600		600	0.0%	
4038 MAINTENANCE CONTRACT	2,055	6,799	0	(6,799)		(6,799)	0.0%	
4042 EQUIPT MAINT/REPAIR	2,574	0	0	0		0	0.0%	
4047 MATERIALS/TOOLS	1,872	1,231	2,000	769		769	61.5%	
4056 LEGAL EXPENSES	0	0	1,000	1,000		1,000	0.0%	
4092 Card Processing Fees	542	678	(2,000)	(2,678)		(2,678)	(33.9%)	
4108 SURFACE REPAIRS	8,175	0	3,000	3,000		3,000	0.0%	
4126 CAR PARK LEASE	29,000	21,750	26,001	4,251		4,251	83.7%	
4127 SIGNS	198	0	0	0		0	0.0%	
4901 C.S. SALARY RECHARGE	2,616	2,195	2,353	158		158	93.3%	
4902 W.S. SALARY RECHARGE	11,406	9,458	14,078	4,620		4,620	67.2%	
4911 C.S. O'HEAD RECHARGE	1,930	2,022	2,475	453		453	81.7%	
4912 W.S. O'HEAD RECHARGE	2,882	2,070	3,241	1,171		1,171	63.9%	
CAR PARKS :- Indirect Expenditure	88,378	69,335	78,648	9,313	0	9,313	88.2%	0
Net Income over Expenditure	(40,675)	(27,757)	(28,648)	(891)				
<u>106 MARKET</u>								
1085 INC-TUESDAY MARKET RENTS	3,108	2,025	3,000	975			67.5%	
1086 INC-SATURDAY MARKET RENTS	12,066	7,743	13,500	5,757			57.4%	
1091 INC-MISCELLANEOUS	90	261	0	(261)			0.0%	
MARKET :- Income	15,265	10,029	16,500	6,471			60.8%	0

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 STAFF SALARIES	805	0	0	0		0	0.0%	
4004 MARKET STAFF	4,104	3,736	5,250	1,514		1,514	71.2%	
4011 RATES	4,982	4,587	5,150	563		563	89.1%	
4014 ELECTRICITY	1,193	318	300	(18)		(18)	106.0%	
4025 INSURANCE	0	0	550	550		550	0.0%	
4032 PUBLICITY	0	343	550	208		208	62.3%	
4047 MATERIALS/TOOLS	0	120	250	130		130	48.0%	
4081 Licences	333	0	333	333		333	0.0%	
4901 C.S. SALARY RECHARGE	8,720	7,317	7,844	527		527	93.3%	
4911 C.S. O'HEAD RECHARGE	6,434	6,739	8,249	1,510		1,510	81.7%	
MARKET :- Indirect Expenditure	26,571	23,160	28,476	5,316	0	5,316	81.3%	0
Net Income over Expenditure	(11,307)	(13,131)	(11,976)	1,155				
107 TOWN CENTRE GENERAL								
1145 INC-CHRISTMAS ACTIVITIES	701	686	0	(686)			0.0%	
TOWN CENTRE GENERAL :- Income	701	686	0	(686)				0
4001 STAFF SALARIES	10,128	18,599	24,800	6,201		6,201	75.0%	
4002 EMPLOYERS N.I	888	1,674	2,250	576		576	74.4%	
4003 EMPLOYERS SUPERANN.	2,309	4,427	6,000	1,573		1,573	73.8%	
4009 STAFF TRAVEL	25	234	0	(234)		(234)	0.0%	
4036 PROPERTY MAINTENANCE	0	732	0	(732)		(732)	0.0%	
4064 ANNUAL HANGING BASKETS	2,266	2,991	2,500	(491)		(491)	119.6%	
4116 WAR MEM & REM SERV	755	301	1,000	699		699	30.1%	
4117 CLOCK REPAIRS	0	0	350	350		350	0.0%	
4140 CHRISTMAS ACTIVITIES	6,864	5,734	5,500	(234)		(234)	104.2%	
4144 CCTV	14,982	1,500	18,000	16,500		16,500	8.3%	
4145 CHRISTMAS LIGHTS	17,999	16,813	18,500	1,687		1,687	90.9%	
4901 C.S. SALARY RECHARGE	2,616	2,195	2,353	158		158	93.3%	
4902 W.S. SALARY RECHARGE	11,406	9,458	14,078	4,620		4,620	67.2%	
4911 C.S. O'HEAD RECHARGE	1,930	2,022	2,475	453		453	81.7%	
4912 W.S. O'HEAD RECHARGE	2,882	2,070	3,241	1,171		1,171	63.9%	
TOWN CENTRE GENERAL :- Indirect Expenditure	75,049	68,749	101,047	32,298	0	32,298	68.0%	0
Net Income over Expenditure	(74,348)	(68,063)	(101,047)	(32,984)				
110 PUBLIC CONVENIENCES								
4011 RATES	3,024	2,784	3,150	366		366	88.4%	
4012 WATER RATES	1,400	1,132	1,600	468		468	70.8%	
4014 ELECTRICITY	943	(89)	900	989		989	(9.9%)	

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4036 PROPERTY MAINTENANCE	2,204	119	2,500	2,381		2,381	4.8%	
4038 MAINTENANCE CONTRACT	15,590	12,847	18,500	5,653		5,653	69.4%	
PUBLIC CONVENIENCES :- Indirect Expenditure	23,162	16,793	26,650	9,857	0	9,857	63.0%	0
Net Expenditure	<u>(23,162)</u>	<u>(16,793)</u>	<u>(26,650)</u>	<u>(9,857)</u>				
Town Centre Management :- Income	63,669	52,294	66,500	14,206			78.6%	
Expenditure	204,175	182,800	235,321	52,521	0	52,521	77.7%	
Movement to/(from) Gen Reserve	<u>(140,506)</u>	<u>(130,506)</u>						
Grand Totals:- Income	1,125,792	1,137,056	1,166,428	29,372			97.5%	
Expenditure	1,069,042	909,689	1,169,195	259,506	0	259,506	77.8%	
Net Income over Expenditure	<u>56,750</u>	<u>227,367</u>	<u>(2,767)</u>	<u>(230,134)</u>				
Movement to/(from) Gen Reserve	<u>56,750</u>	<u>227,367</u>						

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Finance & General Purposes</u>								
<u>101 B'SWADE MAGISTRATES COURT</u>								
1081 INC-RENT	9,014	106	106	(0)			100.5%	
1091 INC-MISCELLANEOUS	360	0	200	200			0.0%	
B'SWADE MAGISTRATES COURT :- Income	<u>9,374</u>	<u>106</u>	<u>306</u>	<u>200</u>			<u>34.8%</u>	<u>0</u>
4011 RATES	11,448	11,579	11,710	131		131	98.9%	
4012 WATER RATES	440	251	470	219		219	53.4%	
4013 RENT	(25,920)	(22,440)	(35,328)	(12,888)		(12,888)	63.5%	
4014 ELECTRICITY	2,849	1,826	3,000	1,174		1,174	60.9%	
4015 GAS	3,462	983	2,000	1,017		1,017	49.2%	
4016 CLEANING COSTS	9,294	8,022	9,000	978		978	89.1%	
4021 TELEPHONE & FAX	49	0	0	0		0	0.0%	
4026 COMPUTER	150	0	0	0		0	0.0%	
4029 OFFICE REFURBISHMENT	30	360	354	(6)		(6)	101.6%	
4036 PROPERTY MAINTENANCE	3,101	4,390	5,000	610		610	87.8%	
4042 EQUIPT MAINT/REPAIR	636	165	500	335		335	33.0%	
4067 PEST CONTROL	0	0	100	100		100	0.0%	
4104 REFUSE COLLECTION	982	761	1,000	239		239	76.1%	
4110 FIRE PRECAUTIONS	1,082	477	1,200	723		723	39.7%	
4134 SECURITY/CCTV	1,770	986	1,300	314		314	75.8%	
B'SWADE MAGISTRATES COURT :- Indirect Expenditure	<u>9,374</u>	<u>7,359</u>	<u>306</u>	<u>(7,053)</u>	<u>0</u>	<u>(7,053)</u>	<u>2405.0%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(7,253)</u>	<u>0</u>	<u>7,253</u>				
<u>108 GRANTS (INCL S137)</u>								
4261 GRANTS UNDER OTHER POWERS	18,708	23,392	23,392	0		0	100.0%	
4264 Community Agent Grant	11,250	11,250	11,250	0		0	100.0%	
GRANTS (INCL S137) :- Indirect Expenditure	<u>29,958</u>	<u>34,642</u>	<u>34,642</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100.0%</u>	<u>0</u>
Net Expenditure	<u>(29,958)</u>	<u>(34,642)</u>	<u>(34,642)</u>	<u>0</u>				
<u>109 CAPITAL EXPENDITURE</u>								
1075 INC-SALE OF ASSETS	14,135	0	0	0			0.0%	
1077 INC-S106 GRANTS	14,083	0	0	0			0.0%	
CAPITAL EXPENDITURE :- Income	<u>28,218</u>	<u>0</u>	<u>0</u>	<u>0</u>				<u>0</u>
4053 LOAN INTEREST	6,360	3,001	5,879	2,878		2,878	51.0%	
4253 LEASE INTEREST REPAYED	376	301	401	100		100	75.1%	
4801 CP - New Vehicles\Equipment	35,628	0	0	0		0	0.0%	
4802 CP - New Computer Installation	900	12,508	11,351	(1,157)		(1,157)	110.2%	

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4823 CP - Play Equipment	9,900	0	0	0		0	0.0%	
4827 CP - Office Equipment	9,029	0	0	0		0	0.0%	
4842 CP - The Orchard Furniture & E	0	493	493	(0)		(0)	100.0%	
4843 CP - Street Furniture	2,440	0	0	0		0	0.0%	
4847 CP - Workshop	6,800	525	51,775	51,250		51,250	1.0%	
4850 CP - Car Park Equipment	34,114	0	0	0		0	0.0%	
4860 CP - St Lighting Replacement	102,389	0	0	0		0	0.0%	
4861 CP - Kitelands Ball Court	9,397	0	0	0		0	0.0%	
4862 CP -Drove Rd Cemetery Footpath	6,247	0	0	0		0	0.0%	
4863 CP -Drove Rd Chapel Surface	4,700	0	0	0		0	0.0%	
4864 CP - Drove Road	200	0	0	0		0	0.0%	
4865 CP - Market Stall Umbrellas	3,579	0	0	0		0	0.0%	
4900 ROLLING CAPITAL FUND ALLOC'N	100,000	100,000	100,000	0		0	100.0%	
4980 LOAN REPAYMENT	8,793	4,516	9,115	4,599		4,599	49.5%	
4982 LEASE CAPITAL REPAID	3,728	3,722	4,963	1,241		1,241	75.0%	
4990 ASSET FUNDING FROM RCP	(59,404)	(13,526)	(63,619)	(50,093)		(50,093)	21.3%	
4992 TRANSFER FROM E/MARKED RESERVE(141,201)		0	0	0		0	0.0%	
4993 TFR TO CAP REC RSV	10,635	0	0	0		0	0.0%	
4994 TRANSFER FROM CAP REC RSV	(10,635)	0	0	0		0	0.0%	
CAPITAL EXPENDITURE :- Indirect Expenditure	143,974	111,540	120,358	8,818	0	8,818	92.7%	0
Net Income over Expenditure	(115,756)	(111,540)	(120,358)	(8,818)				
111 CORPORATE MANAGEMENT								
1076 PRECEPT RECEIVED	938,232	1,011,058	1,011,058	0			100.0%	
1096 INTEREST RECEIVED	431	460	600	140			76.7%	
CORPORATE MANAGEMENT :- Income	938,663	1,011,518	1,011,658	140			100.0%	0
4057 AUDIT FEES	3,505	845	4,120	3,275		3,275	20.5%	
4901 C.S. SALARY RECHARGE	52,318	43,905	51,992	8,087		8,087	84.4%	
4911 C.S. O'HEAD RECHARGE	38,605	40,435	61,533	21,098		21,098	65.7%	
CORPORATE MANAGEMENT :- Indirect Expenditure	94,428	85,185	117,645	32,460	0	32,460	72.4%	0
Net Income over Expenditure	844,235	926,334	894,013	(32,321)				
112 DEMOCRATIC REP'N & MGMT								
1078 INC-MISC GRANTS	0	6,950	6,950	0			100.0%	
DEMOCRATIC REP'N & MGMT :- Income	0	6,950	6,950	0			100.0%	0
4024 SUBSCRIPTIONS	3,127	3,060	3,200	140		140	95.6%	
4026 COMPUTER	614	0	1,500	1,500		1,500	0.0%	
4082 NEIGHBOURHOOD PLAN	1,686	2,446	20,000	17,554		17,554	12.2%	

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4135 ELECTION PROVISION	3,098	528	4,528	4,000		4,000	11.7%	
4901 C.S. SALARY RECHARGE	69,758	58,540	69,321	10,781		10,781	84.4%	
4911 C.S. O'HEAD RECHARGE	51,473	53,913	82,042	28,129		28,129	65.7%	
DEMOCRATIC REP'N & MGMT :- Indirect Expenditure	129,755	118,487	180,591	62,104	0	62,104	65.6%	0
Net Income over Expenditure	(129,755)	(111,537)	(173,641)	(62,104)				
113 CIVIC ACTIVITIES & EXPENSES								
1091 INC-MISCELLANEOUS	471	585	0	(585)			0.0%	
1300 INC-MAYORS CHARITY	191	(47)	0	47			0.0%	
CIVIC ACTIVITIES & EXPENSES :- Income	662	538	0	(538)				0
4008 STAFF TRAINING	25	290	500	210		210	58.0%	
4009 STAFF TRAVEL	0	0	500	500		500	0.0%	
4058 PROFESSIONAL FEES	0	0	2,000	2,000		2,000	0.0%	
4112 TOWN MAYOR'S ALLOW.	1,179	845	1,000	155		155	84.5%	
4166 TWINNING	555	0	500	500		500	0.0%	
4179 CIVIC FUNCTIONS	1,166	60	1,000	940		940	6.0%	
4180 CIVIC REGALIA REPAIRS ETC	0	0	100	100		100	0.0%	
CIVIC ACTIVITIES & EXPENSES :- Indirect Expenditure	2,924	1,195	5,600	4,405	0	4,405	21.3%	0
Net Income over Expenditure	(2,262)	(657)	(5,600)	(4,943)				
115 ORCHARD COMMUNITY CENTRE								
1078 INC-MISC GRANTS	18,000	18,000	18,000	0			100.0%	
1082 INC-LETTINGS	28,765	22,618	32,000	9,382			70.7%	
1091 INC-MISCELLANEOUS	8	0	0	0			0.0%	
1109 INC-COFFEE MACHINE	0	224	250	26			89.5%	
1115 INC-REFRESHMENTS	8	0	0	0			0.0%	
ORCHARD COMMUNITY CENTRE :- Income	46,781	40,841	50,250	9,409			81.3%	0
4001 STAFF SALARIES	45,925	39,949	51,991	12,042		12,042	76.8%	
4002 EMPLOYERS N.I	4,013	3,727	4,793	1,066		1,066	77.8%	
4003 EMPLOYERS SUPERANN.	10,471	9,508	12,374	2,866		2,866	76.8%	
4007 HEALTH & SAFETY	0	0	500	500		500	0.0%	
4009 STAFF TRAVEL	220	258	300	42		42	86.0%	
4011 RATES	0	0	5,500	5,500		5,500	0.0%	
4012 WATER RATES	439	207	450	243		243	45.9%	
4014 ELECTRICITY	1,484	2,006	10,000	7,994		7,994	20.1%	
4015 GAS	1,710	(103)	4,500	4,603		4,603	(2.3%)	
4016 CLEANING COSTS	4,350	4,075	4,500	425		425	90.6%	
4020 MISC. ESTABLISH.COST	0	0	500	500		500	0.0%	

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4021 TELEPHONE & FAX	1,131	190	1,200	1,010		1,010	15.8%	
4026 COMPUTER	1,425	565	1,500	935		935	37.6%	
4029 OFFICE REFURBISHMENT	131	0	0	0		0	0.0%	
4032 PUBLICITY	0	0	500	500		500	0.0%	
4036 PROPERTY MAINTENANCE	801	717	1,000	283		283	71.7%	
4038 MAINTENANCE CONTRACT	629	2,427	1,500	(927)		(927)	161.8%	
4042 EQUIPT MAINT/REPAIR	139	0	200	200		200	0.0%	
4081 Licences	301	155	300	146		146	51.5%	
4128 EQUIPMENT	0	60	200	140		140	30.0%	
ORCHARD COMMUNITY CENTRE :- Indirect Expenditure	73,169	63,739	101,808	38,069	0	38,069	62.6%	0
Net Income over Expenditure	(26,388)	(22,897)	(51,558)	(28,661)				
<u>901 CENTRAL SERVICES</u>								
1091 INC-MISCELLANEOUS	1	0	0	0			0.0%	
CENTRAL SERVICES :- Income	1	0	0	0				0
4001 STAFF SALARIES	134,051	111,431	160,000	48,569		48,569	69.6%	
4002 EMPLOYERS N.I	11,852	10,065	13,305	3,240		3,240	75.6%	
4003 EMPLOYERS SUPERANN.	28,491	24,854	33,000	8,146		8,146	75.3%	
4005 AGENCY STAFF	0	26,108	35,000	8,892		8,892	74.6%	
4007 HEALTH & SAFETY	145	0	2,500	2,500		2,500	0.0%	
4008 STAFF TRAINING	4,017	1,117	2,000	883		883	55.9%	
4009 STAFF TRAVEL	3,300	2,021	2,650	629		629	76.3%	
4010 MISC. STAFF COSTS	938	171	1,000	829		829	17.1%	
4013 RENT	25,400	22,440	35,328	12,888		12,888	63.5%	
4020 MISC. ESTABLISH.COST	302	0	250	250		250	0.0%	
4021 TELEPHONE & FAX	10,178	7,189	6,500	(689)		(689)	110.6%	
4022 POSTAGE	1,297	547	1,000	453		453	54.7%	
4023 STATIONERY	4,245	4,837	5,000	163		163	96.7%	
4025 INSURANCE	19,962	19,492	19,957	465		465	97.7%	
4026 COMPUTER	25,870	25,189	30,000	4,811		4,811	84.0%	
4027 PHOTOCOPIER	3,003	1,604	3,200	1,596		1,596	50.1%	
4031 ADVERTISING	612	0	400	400		400	0.0%	
4032 PUBLICITY	3,878	1,990	3,500	1,510		1,510	56.9%	
4042 EQUIPT MAINT/REPAIR	0	314	0	(314)		(314)	0.0%	
4051 BANK CHARGES	1,501	1,633	2,100	467		467	77.8%	
4056 LEGAL EXPENSES	5,681	1,220	1,220	0		0	100.0%	
4058 PROFESSIONAL FEES	787	4,894	2,000	(2,894)		(2,894)	244.7%	
4060 OFFICE EQUIPMENT	26	2,645	1,479	(1,166)		(1,166)	178.8%	
4073 PAYROLL BUREAU FEES	1,808	482	2,000	1,518		1,518	24.1%	

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4074 ACCOUNTANCY FEES	15,707	10,552	15,000	4,449		4,449	70.3%	
4125 Misc Costs	27	60	26	(34)		(34)	230.3%	
4901 C.S. SALARY RECHARGE	(174,394)	(146,350)	(173,305)	(26,955)		(26,955)	84.4%	
4911 C.S. O'HEAD RECHARGE	(128,683)	(134,783)	(205,110)	(70,327)		(70,327)	65.7%	
CENTRAL SERVICES :- Indirect Expenditure	1	(278)	0	278	0	278		0
Net Income over Expenditure	0	278	0	(278)				
Finance & General Purposes :- Income	1,023,699	1,059,954	1,069,164	9,210			99.1%	
Expenditure	483,583	421,868	560,950	139,082	0	139,082	75.2%	
Movement to/(from) Gen Reserve	540,116	638,085						

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Public Land & Open Spaces								
102 ALLOTMENTS								
1087 INC-ALLOTMENTS	6,359	6,538	6,600	62			99.1%	
ALLOTMENTS :- Income	6,359	6,538	6,600	62			99.1%	0
4013 RENT	581	233	465	233		233	50.0%	
4037 GROUNDS MAINTENANCE	1,426	0	1,000	1,000		1,000	0.0%	
4067 PEST CONTROL	450	525	550	25		25	95.5%	
ALLOTMENTS :- Indirect Expenditure	2,457	758	2,015	1,258	0	1,258	37.6%	0
Net Income over Expenditure	3,901	5,780	4,585	(1,195)				
104 BURIAL GROUNDS								
1074 INC-DONATIONS	200	0	0	0			0.0%	
1081 INC-RENT	800	0	0	0			0.0%	
1084 INC-BURIAL FEES	15,838	10,430	17,000	6,570			61.4%	
1097 INC-MEMORIALS	698	836	306	(530)			273.2%	
BURIAL GROUNDS :- Income	17,536	11,266	17,306	6,040			65.1%	0
4011 RATES	4,219	4,232	4,702	470		470	90.0%	
4012 WATER RATES	156	42	150	108		108	27.9%	
4014 ELECTRICITY	149	2,635	150	(2,485)		(2,485)	1756.6%	
4036 PROPERTY MAINTENANCE	1,878	1,088	2,000	912		912	54.4%	
4110 FIRE PRECAUTIONS	152	368	500	132		132	73.6%	
4178 PATHS MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4901 C.S. SALARY RECHARGE	10,464	8,781	10,398	1,617		1,617	84.4%	
4902 W.S. SALARY RECHARGE	45,623	37,832	50,001	12,169		12,169	75.7%	
4911 C.S. O'HEAD RECHARGE	7,721	8,087	12,307	4,220		4,220	65.7%	
4912 W.S. O'HEAD RECHARGE	11,529	8,279	11,857	3,578		3,578	69.8%	
BURIAL GROUNDS :- Indirect Expenditure	81,890	71,343	93,065	21,722	0	21,722	76.7%	0
Net Income over Expenditure	(64,354)	(60,077)	(75,759)	(15,682)				
212 RECREATION GROUNDS								
1077 INC-S106 GRANTS	1,480	0	0	0			0.0%	
1078 INC-MISC GRANTS	3,022	0	0	0			0.0%	
1081 INC-RENT	9,101	4,787	9,000	4,214			53.2%	
1082 INC-LETTINGS	0	22	22	0			98.5%	
1083 INC-PITCH HIRE	925	2,197	4,000	1,803			54.9%	
RECREATION GROUNDS :- Income	14,529	7,005	13,022	6,017			53.8%	0

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4011 RATES	4,392	4,021	4,468	447		447	90.0%	
4012 WATER RATES	6,439	1,168	11,000	9,832		9,832	10.6%	
4013 RENT	0	0	1	1		1	0.0%	
4014 ELECTRICITY	6,955	3,925	6,000	2,075		2,075	65.4%	
4016 CLEANING COSTS	0	98	400	302		302	24.4%	
4036 PROPERTY MAINTENANCE	0	0	5,000	5,000		5,000	0.0%	
4037 GROUNDS MAINTENANCE	2,155	575	2,500	1,925		1,925	23.0%	
4038 MAINTENANCE CONTRACT	6,615	6,591	6,500	(91)		(91)	101.4%	
4039 PLAY. EQUIP. MAINT.	4,353	1,187	3,000	1,813		1,813	39.6%	
4043 FENCING & GATES	464	0	1,000	1,000		1,000	0.0%	
4044 TREES & PLANTS	3,504	2,593	2,500	(93)		(93)	103.7%	
4067 PEST CONTROL	1,000	700	1,500	800		800	46.7%	
4100 FERT./SEEDS/WEEDKILL	2,263	116	2,000	1,884		1,884	5.8%	
4104 REFUSE COLLECTION	1,736	3,499	6,000	2,501		2,501	58.3%	
4110 FIRE PRECAUTIONS	1,019	638	700	62		62	91.2%	
4114 LITTER BINS	1,568	1,437	2,000	563		563	71.8%	
4128 EQUIPMENT	1,715	0	0	0		0	0.0%	
4139 GRASS CUTTING	4,236	0	0	0		0	0.0%	
4901 C.S. SALARY RECHARGE	27,903	23,416	27,729	4,313		4,313	84.4%	
4902 W.S. SALARY RECHARGE	159,679	132,412	175,002	42,590		42,590	75.7%	
4911 C.S. O'HEAD RECHARGE	20,589	21,565	32,818	11,253		11,253	65.7%	
4912 W.S. O'HEAD RECHARGE	40,352	28,977	41,500	12,523		12,523	69.8%	
RECREATION GROUNDS :- Indirect Expenditure	296,936	232,920	331,618	98,698	0	98,698	70.2%	0
Net Income over Expenditure	(282,407)	(225,914)	(318,596)	(92,682)				
<u>902 WORKS SERVICES</u>								
4001 STAFF SALARIES	180,564	148,217	196,653	48,436		48,436	75.4%	
4002 EMPLOYERS N.I	15,720	13,211	17,443	4,232		4,232	75.7%	
4003 EMPLOYERS SUPERANN.	31,829	27,733	35,907	8,174		8,174	77.2%	
4007 HEALTH & SAFETY	331	420	500	80		80	84.0%	
4008 STAFF TRAINING	1,719	1,809	2,500	691		691	72.4%	
4009 STAFF TRAVEL	262	180	300	120		120	60.1%	
4010 MISC. STAFF COSTS	0	0	300	300		300	0.0%	
4014 ELECTRICITY	0	80	200	120		120	39.9%	
4021 TELEPHONE & FAX	25	0	0	0		0	0.0%	
4025 INSURANCE	0	636	0	(636)		(636)	0.0%	
4029 OFFICE REFURBISHMENT	57	0	0	0		0	0.0%	
4030 RECRUIT. ADVERTISING	1,006	0	0	0		0	0.0%	
4036 PROPERTY MAINTENANCE	0	115	114	(1)		(1)	100.7%	
4041 EQUIPMENT HIRE	0	216	400	184		184	54.0%	

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4042 EQUIPT MAINT/REPAIR	4,386	3,168	4,500	1,332		1,332	70.4%	
4046 VEHICLE LEASING	10,915	7,541	9,000	1,459		1,459	83.8%	
4047 MATERIALS/TOOLS	10,841	10,611	12,000	1,389		1,389	88.4%	
4048 VEHICLE MAINT/REPAIR	10,039	6,064	10,000	3,936		3,936	60.6%	
4049 VEHICLE FUEL	7,653	6,179	8,000	1,821		1,821	77.2%	
4050 VEHICLE TAX	270	455	455	0		0	100.0%	
4103 PROTECTIVE CLOTHING	4,114	2,318	2,500	182		182	92.7%	
4119 SKIP HIRE	3,169	1,588	3,000	1,412		1,412	52.9%	
4125 Misc Costs	0	16	16	0		0	100.0%	
4128 EQUIPMENT	90	0	500	500		500	0.0%	
4134 SECURITY/CCTV	1,822	0	2,000	2,000		2,000	0.0%	
4136 RENEWALS/REPLACEMENT	829	0	3,000	3,000		3,000	0.0%	
4137 PLANNING APPLICATION	116	0	0	0		0	0.0%	
4902 W.S. SALARY RECHARGE	(228,114)	(189,160)	(250,003)	(60,843)		(60,843)	75.7%	
4912 W.S. O'HEAD RECHARGE	(57,645)	(41,396)	(59,285)	(17,889)		(17,889)	69.8%	
WORKS SERVICES :- Indirect Expenditure	(0)	0	0	0	0	0		0
Net Expenditure	0	0	0	0				
Public Land & Open Spaces :- Income	38,423	24,809	36,928	12,119			67.2%	
Expenditure	381,283	305,020	426,698	121,678	0	121,678	71.5%	
Movement to/(from) Gen Reserve	<u>(342,860)</u>	<u>(280,212)</u>						

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Town Centre Management								
103 STREET LIGHTS								
4014 ELECTRICITY	7,065	4,763	0	(4,763)		(4,763)	0.0%	
4038 MAINTENANCE CONTRACT	(16,877)	0	0	0		0	0.0%	
4045 S/L REPAIR/RENEWAL	828	0	0	0		0	0.0%	
STREET LIGHTS :- Indirect Expenditure	(8,985)	4,763	0	(4,763)	0	(4,763)		0
Net Expenditure	8,985	(4,763)	0	4,763				
105 CAR PARKS								
1088 INC-CAR PARKING FEES	24,519	26,928	36,000	9,072			74.8%	
1089 INC - PARKING PERMITS WORK	15,151	10,426	11,000	574			94.8%	
1099 INC-INSURANCE (CLAIM)	2,556	0	0	0			0.0%	
1189 INC-PARKING PERMITS RES	5,479	4,224	6,000	1,776			70.4%	
CAR PARKS :- Income	47,704	41,578	53,000	11,422			78.4%	0
4011 RATES	25,128	23,133	25,704	2,571		2,571	90.0%	
4014 ELECTRICITY	0	0	500	500		500	0.0%	
4021 TELEPHONE & FAX	0	0	600	600		600	0.0%	
4038 MAINTENANCE CONTRACT	2,055	6,799	7,500	701		701	90.6%	
4042 EQUIPT MAINT/REPAIR	2,574	0	0	0		0	0.0%	
4047 MATERIALS/TOOLS	1,872	1,231	2,000	769		769	61.5%	
4056 LEGAL EXPENSES	0	0	1,000	1,000		1,000	0.0%	
4092 Card Processing Fees	542	678	1,000	322		322	67.8%	
4108 SURFACE REPAIRS	8,175	0	3,000	3,000		3,000	0.0%	
4126 CAR PARK LEASE	29,000	21,750	29,001	7,251		7,251	75.0%	
4127 SIGNS	198	0	0	0		0	0.0%	
4901 C.S. SALARY RECHARGE	2,616	2,195	2,600	405		405	84.4%	
4902 W.S. SALARY RECHARGE	11,406	9,458	12,500	3,042		3,042	75.7%	
4911 C.S. O'HEAD RECHARGE	1,930	2,022	3,077	1,055		1,055	65.7%	
4912 W.S. O'HEAD RECHARGE	2,882	2,070	2,964	894		894	69.8%	
CAR PARKS :- Indirect Expenditure	88,378	69,335	91,446	22,111	0	22,111	75.8%	0
Net Income over Expenditure	(40,675)	(27,757)	(38,446)	(10,689)				
106 MARKET								
1085 INC-TUESDAY MARKET RENTS	3,108	2,025	2,900	875			69.8%	
1086 INC-SATURDAY MARKET RENTS	12,066	7,743	10,500	2,757			73.7%	
1091 INC-MISCELLANEOUS	90	261	90	(171)			290.4%	
MARKET :- Income	15,265	10,029	13,490	3,461			74.3%	0

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 STAFF SALARIES	805	0	0	0		0	0.0%	
4004 MARKET STAFF	4,104	3,736	5,250	1,514		1,514	71.2%	
4011 RATES	4,982	4,587	5,097	510		510	90.0%	
4014 ELECTRICITY	1,193	318	1,200	882		882	26.5%	
4032 PUBLICITY	0	343	550	208		208	62.3%	
4047 MATERIALS/TOOLS	0	120	250	130		130	48.0%	
4081 Licences	333	0	333	333		333	0.0%	
4901 C.S. SALARY RECHARGE	8,720	7,317	8,665	1,348		1,348	84.4%	
4911 C.S. O'HEAD RECHARGE	6,434	6,739	10,256	3,517		3,517	65.7%	
MARKET :- Indirect Expenditure	<u>26,571</u>	<u>23,160</u>	<u>31,601</u>	<u>8,441</u>	<u>0</u>	<u>8,441</u>	<u>73.3%</u>	<u>0</u>
Net Income over Expenditure	<u>(11,307)</u>	<u>(13,131)</u>	<u>(18,111)</u>	<u>(4,981)</u>				
<u>107 TOWN CENTRE GENERAL</u>								
1145 INC-CHRISTMAS ACTIVITIES	701	686	500	(186)			137.2%	
TOWN CENTRE GENERAL :- Income	<u>701</u>	<u>686</u>	<u>500</u>	<u>(186)</u>			<u>137.2%</u>	<u>0</u>
4001 STAFF SALARIES	10,128	18,599	24,804	6,205		6,205	75.0%	
4002 EMPLOYERS N.I	888	1,674	2,232	558		558	75.0%	
4003 EMPLOYERS SUPERANN.	2,309	4,427	5,902	1,475		1,475	75.0%	
4009 STAFF TRAVEL	25	234	250	16		16	93.6%	
4036 PROPERTY MAINTENANCE	0	732	750	18		18	97.6%	
4064 ANNUAL HANGING BASKETS	2,266	2,991	2,991	0		0	100.0%	
4116 WAR MEM & REM SERV	755	301	750	449		449	40.2%	
4117 CLOCK REPAIRS	0	0	350	350		350	0.0%	
4140 CHRISTMAS ACTIVITIES	6,864	5,734	7,000	1,266		1,266	81.9%	
4144 CCTV	14,982	1,500	18,000	16,500		16,500	8.3%	
4145 CHRISTMAS LIGHTS	17,999	16,813	18,000	1,187		1,187	93.4%	
4901 C.S. SALARY RECHARGE	2,616	2,195	2,600	405		405	84.4%	
4902 W.S. SALARY RECHARGE	11,406	9,458	12,500	3,042		3,042	75.7%	
4911 C.S. O'HEAD RECHARGE	1,930	2,022	3,077	1,055		1,055	65.7%	
4912 W.S. O'HEAD RECHARGE	2,882	2,070	2,964	894		894	69.8%	
TOWN CENTRE GENERAL :- Indirect Expenditure	<u>75,049</u>	<u>68,749</u>	<u>102,170</u>	<u>33,421</u>	<u>0</u>	<u>33,421</u>	<u>67.3%</u>	<u>0</u>
Net Income over Expenditure	<u>(74,348)</u>	<u>(68,063)</u>	<u>(101,670)</u>	<u>(33,607)</u>				
<u>110 PUBLIC CONVENIENCES</u>								
4011 RATES	3,024	2,784	3,093	309		309	90.0%	
4012 WATER RATES	1,400	1,132	1,600	468		468	70.8%	
4014 ELECTRICITY	943	(89)	1,000	1,089		1,089	(8.9%)	
4036 PROPERTY MAINTENANCE	2,204	119	2,500	2,381		2,381	4.8%	

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4038 MAINTENANCE CONTRACT	15,590	12,847	16,000	3,153		3,153	80.3%	
PUBLIC CONVENIENCES :- Indirect Expenditure	<u>23,162</u>	<u>16,793</u>	<u>24,193</u>	<u>7,400</u>	0	7,400	69.4%	0
Net Expenditure	<u>(23,162)</u>	<u>(16,793)</u>	<u>(24,193)</u>	<u>(7,400)</u>				
Town Centre Management :- Income	63,669	52,294	66,990	14,696			78.1%	
Expenditure	<u>204,175</u>	<u>182,800</u>	<u>249,410</u>	<u>66,610</u>	0	66,610	73.3%	
Movement to/(from) Gen Reserve	<u>(140,506)</u>	<u>(130,506)</u>						
Grand Totals:- Income	1,125,792	1,137,056	1,173,082	36,026			96.9%	
Expenditure	<u>1,069,042</u>	<u>909,689</u>	<u>1,237,058</u>	<u>327,369</u>	0	327,369	73.5%	
Net Income over Expenditure	<u>56,750</u>	<u>227,367</u>	<u>(63,976)</u>	<u>(291,343)</u>				
Movement to/(from) Gen Reserve	<u>56,750</u>	<u>227,367</u>						

Summary Income & Expenditure by Budget Heading 31/12/2019

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Finance & General Purposes</u>							
Income	1,023,699	1,059,954	1,065,338	5,384			99.5%
Expenditure	483,583	421,868	488,770	66,902	0	66,902	86.3%
Movement to/(from) Gen Reserve	<u>540,116</u>	<u>638,085</u>					
<u>Public Land & Open Spaces</u>							
Income	38,423	24,809	34,590	9,781			71.7%
Expenditure	381,283	305,020	445,104	140,084	0	140,084	68.5%
Movement to/(from) Gen Reserve	<u>(342,860)</u>	<u>(280,212)</u>					
<u>Town Centre Management</u>							
Income	63,669	52,294	66,500	14,206			78.6%
Expenditure	204,175	182,800	235,321	52,521	0	52,521	77.7%
Movement to/(from) Gen Reserve	<u>(140,506)</u>	<u>(130,506)</u>					
<hr/>							
Grand Totals:- Income	1,125,792	1,137,056	1,166,428	29,372			97.5%
Expenditure	1,069,042	909,689	1,169,195	259,506	0	259,506	77.8%
Net Income over Expenditure	<u>56,750</u>	<u>227,367</u>	<u>(2,767)</u>	<u>(230,134)</u>			
Movement to/(from) Gen Reserve	<u>56,750</u>	<u>227,367</u>					

Summary Income & Expenditure by Projected Budget Heading 31/12/2019

	Actual Last Year	Actual Year To Date	Projected Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Finance & General Purposes</u>							
Income	1,023,699	1,059,954	1,069,164	9,210			99.1%
Expenditure	483,583	421,868	560,950	139,082	0	139,082	75.2%
Movement to/(from) Gen Reserve	<u>540,116</u>	<u>638,085</u>					
<u>Public Land & Open Spaces</u>							
Income	38,423	24,809	36,928	12,119			67.2%
Expenditure	381,283	305,020	426,698	121,678	0	121,678	71.5%
Movement to/(from) Gen Reserve	<u>(342,860)</u>	<u>(280,212)</u>					
<u>Town Centre Management</u>							
Income	63,669	52,294	66,990	14,696			78.1%
Expenditure	204,175	182,800	249,410	66,610	0	66,610	73.3%
Movement to/(from) Gen Reserve	<u>(140,506)</u>	<u>(130,506)</u>					
<hr/>							
Grand Totals:- Income	1,125,792	1,137,056	1,173,082	36,026			96.9%
Expenditure	1,069,042	909,689	1,237,058	327,369	0	327,369	73.5%
Net Income over Expenditure	<u>56,750</u>	<u>227,367</u>	<u>(63,976)</u>	<u>(291,343)</u>			
Movement to/(from) Gen Reserve	<u>56,750</u>	<u>227,367</u>					

List of Payments made between 01/12/2019 and 31/12/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2019	Vision ICT Ltd	CNXL200890	-66.00		CNXL 200890- Vision ICT Ltd
02/12/2019	AMF SERVICES	201106	0.00		VOID CHEQUE
02/12/2019	AMF SERVICES	201106	0.00		VOID CHEQUE
02/12/2019	AMF SERVICES	201106	0.00		VOID CHEQUE
02/12/2019	AMF SERVICES	201106	0.00		VOID CHEQUE
02/12/2019	AMF SERVICES	201106	0.00		VOID CHEQUE
02/12/2019	AMF Services (Bedford) Ltd	201107	376.80		21883/2935/AMF Services (Bedfo
02/12/2019	Rosetta Publishing Ltd	201108	258.00		10528/2974/Rosetta Publishing
02/12/2019	Colette Burgess	201109	180.00		0254/2939/Colette Burgess
02/12/2019	Harrier Office Supplies Ltd	201110	1,689.35		444426/2945/Harrier Office Sup
02/12/2019	HM Revenue & Customs	201111	9,774.16		NOV19/2969/HM Revenue & Custom
02/12/2019	JAP Sound Ltd	201112	5,028.88		INV-0086/2946/JAP Sound Ltd
02/12/2019	Mick George Recycling Ltd	201113	43.85		RSLS170831/2968/Mick George Re
02/12/2019	Bedfordshire Pension Fund	201114	9,145.74		NOV19/2967/Bedfordshire Pensio
02/12/2019	DCK Accounting Solutions Ltd	201115	1,075.25		TPC8864/2940/DCK Accounting So
02/12/2019	R & C Hyett	201116	2,610.00		BTC233A/2972/R & C Hyett
02/12/2019	Rialtas Business Solutions Ltd	201117	70.80		27262/2973/Rialtas Business So
02/12/2019	Spaldings UK Limited	201118	132.72		SI-2500957/2965/Spaldings UK L
02/12/2019	St John Ambulance	201119	115.20		SP19020028/2966/St John Ambula
02/12/2019	Turfcare Leisure Services Ltd	201120	690.47		14929/2976/Turfcare Leisure Se
02/12/2019	TRAVIS PERKINS TRADING CO	201121	21.59		9102AMO917/2975/TRAVIS PERKINS
02/12/2019	Unison	201122	11.50		NOV19/2977/Unison
02/12/2019	Lloyds Salary A/C	Tfr	13.58		Salary A/C
02/12/2019	Lloyds Bank	DDR	142.71		Bank charges
04/12/2019	Land Registry	DDR	3.00		Land Registry
04/12/2019	G Dannatt	000237	-50.00		G Dannatt Refund Allot 73A
04/12/2019	G Dannatt	000237	50.00		G Dannatt Refund allot 73A
04/12/2019	G Dannatt	000237	50.00		G Dannatt Refund Allot 73A
06/12/2019	BNP Paribas	DDR	1,752.51		LN69 XVL Lease
09/12/2019	The right Fuelcard Company Lim	DDR	2.40		Purchase Ledger Payment
09/12/2019	Node IT Solutions Ltd	DDR1	1,260.00		Purchase Ledger Payment
10/12/2019	Goodnight Biggleswade Ltd	000238	137.30		Xmas Function staff drink vouc
10/12/2019	Land Registry	DDR	3.00		Land Registry
11/12/2019	M Taylor	000239	44.00		M Taylor Refund worker permit
11/12/2019	Lloyds Salary A/C	TFR	29,591.34		December Salaries
11/12/2019	BNP Paribas	DDR	584.17		LN69 XVL Lease
11/12/2019	Node IT Solutions Ltd	DDR2	211.20		3039-Managed networking
11/12/2019	Node IT Solutions Ltd	DDR3	2,771.86		3038-IT service Dec
16/12/2019	L. Bennett & Son Ltd	201123	5.38		3050-Blade fuses
16/12/2019	Colin Ross Workwear & Safety	201124	26.40		3021-No smoking sign
16/12/2019	Deeping Direct Limited	201125	57.60		3023-Hire of container
16/12/2019	Flowbird Smart City UK Ltd	201126	306.60		3025-Parking equip service-Jan
16/12/2019	J R GOLDTHORPE & SON	201127	281.33		3046-Misc maint purchase
16/12/2019	Harrier Office Supplies Ltd	201128	96.76		3037-Toilet roll
16/12/2019	Henlow Building Supplies	201129	420.09		3033-Undercoat white-paint
16/12/2019	Lamps & Tubes Illuminations Lt	201130	7,104.84		3036-Xmas lighting displat
16/12/2019	LGRC Associates Ltd	201131	13,127.22		3048-Locum Clerk Nov

List of Payments made between 01/12/2019 and 31/12/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/12/2019	The Lion Press (Sandy) Ltd	201132	135.60		3058-50 Xmas cards
16/12/2019	Biggleswade MOT Centre Ltd	201133	110.19		3018-Repalce tyre valve & bal
16/12/2019	Equip4work Limited	201134	380.76		3056-Nova plus desks x 2
16/12/2019	Olive Press Limited	201135	100.80		3040-A5 defect reports
16/12/2019	Paul's Shoe Repairs	201136	158.75		3041-Paul's shoe repair Dec
16/12/2019	Peninsula Business Services Li	201137	733.86		3053-Provision consultancy
16/12/2019	DCK Accounting Solutions Ltd	201138	1,327.86		3060-Budget setting
16/12/2019	Stapleton's (Tyre Services) Lt	201139	78.00		3020-Agricultural puncture
16/12/2019	Viking Direct Ltd	201140	115.15		3043-toner cart
16/12/2019	Vision ICT Ltd	201141	66.00		P/Ledger Electronic Payment
16/12/2019	Ampower - 73506 - Old Court Ho	DDR4	350.00		Purchase Ledger Payment
16/12/2019	Ampower G81907-Kings Reach	DDR5	600.00		Purchase Ledger Payment
19/12/2019	AIB Merchant Services	DDR6	75.04		3016-Car park card charge
23/12/2019	The right Fuelcard Company Lim	DDR7	85.36		Purchase Ledger Payment
23/12/2019	EE - DDR	DDR8	336.68		Purchase Ledger Payment
27/12/2019	Kubota Finance	Std Ord	536.40		Kubota Finance Leasing
27/12/2019	OPUS Energy (Corporate) Limite	DDR9	2,280.93		Purchase Ledger Payment
30/12/2019	Lloyds Bank	DDR	143.76		Bank Charges
30/12/2019	Ampower-41039 Unmetered	DDR10	353.16		INV-201912010215/3100/Ampower-
30/12/2019	Ampower-41039 Unmetered	DDR11	353.16		Purchase Ledger Payment
30/12/2019	Lex Autolease Ltd	DDR12	389.02		3035-Lease rental
Total Payments			97,862.08		

List of Payments made between 01/12/2019 and 31/12/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/12/2019	Lex Autolease Ltd	DDR	387.55		DAIN457474/2947/Lex Autolease
04/12/2019	G Dannatt	000237	50.00		G Dannatt Refund Allot 73A
04/12/2019	G Dannatt	000237	-50.00		G Dannatt Refund allot 73A
05/12/2019	Central Beds Council	Std Ord	5,478.00		Rates Bills 2019-20
05/12/2019	Central Beds Council	Std Ord	521.00		Rates
16/12/2019	BT Payment Centre	DDR1	30.00		Purchase Ledger Payment
17/12/2019	Fuel Genie DDR	DDR2	766.23		3026-Motor fuel
23/12/2019	EE - DDR	DDR3	57.86		Purchase Ledger Payment
30/12/2019	Cawleys - DDR	DDR4	418.85		3055-Rec Refuse collection
31/12/2019	Nat West	DDR	12.76		Bank charges

Total Payments 7,672.25



Mr Rob McGregor
Clerk to Biggleswade Town Council
The Old Court House
4 Saffron Road
Biggleswade
Beds
SG18 8DL

Your ref:

Our ref: CW /BIG 19

Date: 22 January 2020

Dear Mr McGregor

**Commons Registration Act 1965
Biggleswade Common Unit CL19 – Transfer of Right**

I enclose an updated formal notice of application for the transfer of a right of common at Biggleswade Common.

Upon the expiration of 40 days from the date of this notice the Council will further consider the application and any written representations which it may receive. If the Council considers the application well-founded the necessary amendment to the register will then be made.

Yours sincerely

A handwritten signature in black ink that reads 'S Smalley'.

Sarah Smalley
Technical Officer

Direct telephone 0300 300 6888

Email sarah.smalley@centralbedfordshire.gov.uk

Please reply to:

Central Bedfordshire Council
Highways, Priory House
Monks Walk, Chicksands, Shefford SG17 5TQ

CENTRAL BEDFORDSHIRE COUNCIL

COMMONS REGISTRATION ACT 1965

NOTICE OF APPLICATION FOR AMENDMENT OF REGISTER

RIGHTS OF COMMON

REGISTER UNIT: CL19 ENTRY NO. 19, 44, 46, 49, 56, 64, 69, 29, 41, 57, 68 & 71

Application has been made to the Central Bedfordshire Council by Ivel Investments Limited, Passworth, School Lane, Ockham, Surrey GU23 6PA for the amendment of the Register of Common Land in relation to the registered Right of Common of which particulars are given in Part 1 of the Annex hereto. It is claimed that, by reason of the matters mentioned in Part 2 of the Annex, the register ought to be amended as indicated in Part 3 thereof:-

Any person receiving this notice who wishes to object to the proposed amendment should within forty days of the date of this notice send a written and signed statement of the facts upon which he bases his objection to:-

Senior LSG Officer
Central Bedfordshire Council
Priory House, Monks Walk, Chicksands
Shefford BEDFORD MK42 9BD

Dated: 7 January 2020

(Please quote reference SS/Common Land Amendment – Application No 371)

ANNEX

PART 1

Particulars of the Right of Common the registration of which is sought to be amended

REGISTER OF COMMON LAND REGISTER UNIT: RIGHTS SECTION SHEET NO.6 and 26 (Edition No. 1)

1 No. and date of Entry	2 No. and date of application	3 Name and address of every applicant for registration and the capacity in which he applied	4 Particulars of the Right of Common and of the land over which it is exercisable	5 Particulars of the land (if any) to which the right is attached
106 23 May 2017	371 6 December 2019	Ivel Investments Limited Passworth, School Lane, Ockham, Surrey GU23 6PA	Twelve commons of pasture, each for one horse, two cows and one breeder or other substituted rights, over the whole of the land comprised in this register unit.	Rights previously attached to various properties in the Parish of Biggleswade, Bedfordshire, but now severed therefrom. Identified in books of Biggleswade Fen Reeves as Common rights numbered 19, 44, 46, 49, 56, 64, 69, 29, 41, 57, 68 & 71

PART 2

Acts and events leading to amendment

On the 19 November 2019 the directors of Ivel Wayco Limited resolved to transfer all of its assets to its holding company, Ivel Investments Limited.

PART 3

Nature of proposed amendment

Registration of Ivel Investments Ltd as the Owner of that part of the registered Right of Common identified in the Books of the Biggleswade Fen Reeves as Common Rights Numbered 19, 44, 46, 49, 56, 64, 69, 29, 41, 57, 68 & 71 and consequent amendment of the registered Right of Common.

Parking Places Order – Schedule 1

Item 11c Car Parking Review Schedule of Change

1	2	3		4	5	6					
		Name of Parking Place	CLASS OF VEHICLE PERMITTED TO USE THE PARKING PLACE AND POSITION IN WHICH VEHICLE MAY PARK				Days Hours of Operation of Parking Place and scale of charges. 6.00pm – 8.00am any hours no charge	Maximum period for which a vehicle may be left	Scale of parking permit in force	Scale of charge for vehicles in Class 5 and vehicles in class 6	
			CLASS								POSITION
1.	Mill Lane	1,2,3,4	Wholly within a marked parking bay	Mon-Fri Up to 2 hrs Up to 3hrs Up to 4hrs	8.00 am-6.00 pm Free £ 1.50 £ 2.00	3hrs No return within 3hrs	No parking permits	Not Permitted			
2.	St Andrews Street	1,2,3,4	Wholly within a marked parking bay	Mon-Fri Up to 2 hrs Up to 3hrs Up to 4hrs	8.00 am-6.00 pm Free £ 1.50 £ 2.00	3hrs No return within 3hrs	Resident Permits: 12 Months £120.00 Monthly £10.00 Market Trader Permits	Not Permitted (Other than Market Traders)			
3.	Dan Albone	1,2,3,4	Wholly within a marked parking bay	Mon-Fri Up to 2 hrs Up to 3hrs Up to 4hrs Up to 6hrs Max 10 hrs	8.00 am-6.00 pm Free £ 1.50 £ 2.00 £ 2.50 £ 5.00	10hrs No return within 4hrs	Worker Permits: 1 Month £40.00 3 Months £75.00 6 Months £120.00 12 Months £225.00	Not Permitted			
4.	Chestnut Avenue	1,2,3,4	Wholly within a marked parking bay	Mon-Fri Up to 1 hr Up to 2 hrs Up to 3hrs Up to 4hrs	8.00 am-6.00 pm Free £ 1.00 £ 1.50 £ 2.00	4hrs No return within 4hrs	No parking permits	Not Permitted			
5.	Rose Lane	1,2,3,4	Wholly within a marked parking bay	Mon-Fri Up to 2 hrs Up to 3hrs Up to 4hrs Max 6hrs	8.00 am-6.00 pm Free £ 1.50 £ 2.00 £ 2.50	6hrs No return within 4hrs	Worker Permits: 1 Month £40.00 3 Months £75.00 6 Months £120.00 12 Months £225.00 Resident Permits: 12 Months £120.00 Monthly £10.00 Market Trader Permits	Not Permitted			
6.	White Hart	1,2,3,4	Wholly within a marked parking bay	Mon-Fri Up to 1hr	8.00 am-6.00 pm Free	1hr No return within 2hrs	No parking permits	Not Permitted			

Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk



Mr Rob McGregor
Clerk to Biggleswade Town Council
The Old Court House
4 Saffron Road
Biggleswade
Beds
SG18 8DL

Contact Pat Longland
Direct Dial 0300 300 4431
Email planning@centralbedfordshire.gov.uk
Your Ref
Date 24 January 2020

Dear Mr McGregor,

Application No: CB/TCA/20/00032

Proposal: Works to trees within a Conservation Area: Prune Walnut (ID#1) at the rear of the garden. Remove all dead branches and a low limb

Location: 5 Chapel Fields, Biggleswade, SG18 0ND

I have received an application to carry out work to tree(s) at the above property which is within the **Biggleswade Conservation Area**. You can view the application details and documents on our website by visiting:

<http://www.centralbedfordshire.gov.uk/tree-works-register>.

If you wish to comment on the application, please do so in writing by **14 February 2020** quoting the above application number.

All letters received are open to public view and therefore cannot be treated in confidence. Normally, your letter will not be acknowledged.

Yours sincerely,

Pat Longland
Trees & Landscape Officer



Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Trees Location

Number	5
Suffix	
Property name	
Address line 1	Chapel Fields
Address line 2	
Address line 3	
Town/city	Biggleswade
Postcode	SG18 0ND

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is (for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Easting (x)	518913
Northing (y)	244776

Description

2. Applicant Details

Title	Mrs
First name	Louise
Surname	Esposito
Company name	
Address line 1	5, Chapel Fields
Address line 2	
Address line 3	

2. Applicant Details

Town/city	Biggleswade
Country	
Postcode	SG18 0ND
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

Yes No

3. Agent Details

Title	
First name	Tara
Surname	Berry
Company name	Bartlett Tree Experts
Address line 1	Oak Farm
Address line 2	Bedford Road
Address line 3	Northill
Town/city	
Country	Beds
Postcode	SG189AW
Primary number	01767627532
Secondary number	
Fax number	
Email	Bedford@bartlettuk.com

4. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

Yes No

Are you wishing to carry out works to tree(s) in a conservation area?

Yes No

5. Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see help for sketch plan requirements).

Please provide the following information:

- Tree species

5. Identification of Tree(s) and Description of Works

- The number used on the sketch plan); and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

Prune Walnut (ID#1) at the rear of the garden to reduce the risk of limb failure over neighbours fence and reduce risk of falling limbs to garden users
•Remove all dead branches
•Remove 1 single low limb extending over north boundary fence at approximately 5m.

6. Trees - Additional Information

For all trees

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please note: If none of the proposed work involves trees covered by a TPO, please answer 'No' to the two questions below

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application MUST be accompanied by the necessary evidence to support your proposals (see guidance notes for further details).

1. Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall Yes No

If Yes, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. Alleged damage to property - e.g. subsidence or damage to drains or drives. Yes No

If Yes, you are required to provide for:

- Subsidence: A report by an engineer or surveyor (to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals) and a report from an arboriculturist to support the tree work proposals.

- Other structural damage (e.g. drains walls and hard surfaces): Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing additional information in support of your application (e.g. an additional schedule of work for question 'Identification of Tree(s) and Description of Works')? Yes No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Map

7. Tree Ownership

Is the applicant the owner of the tree(s)? Yes No

8. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number

9. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

9. Authority Employee/Member

It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

10. Trees - Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

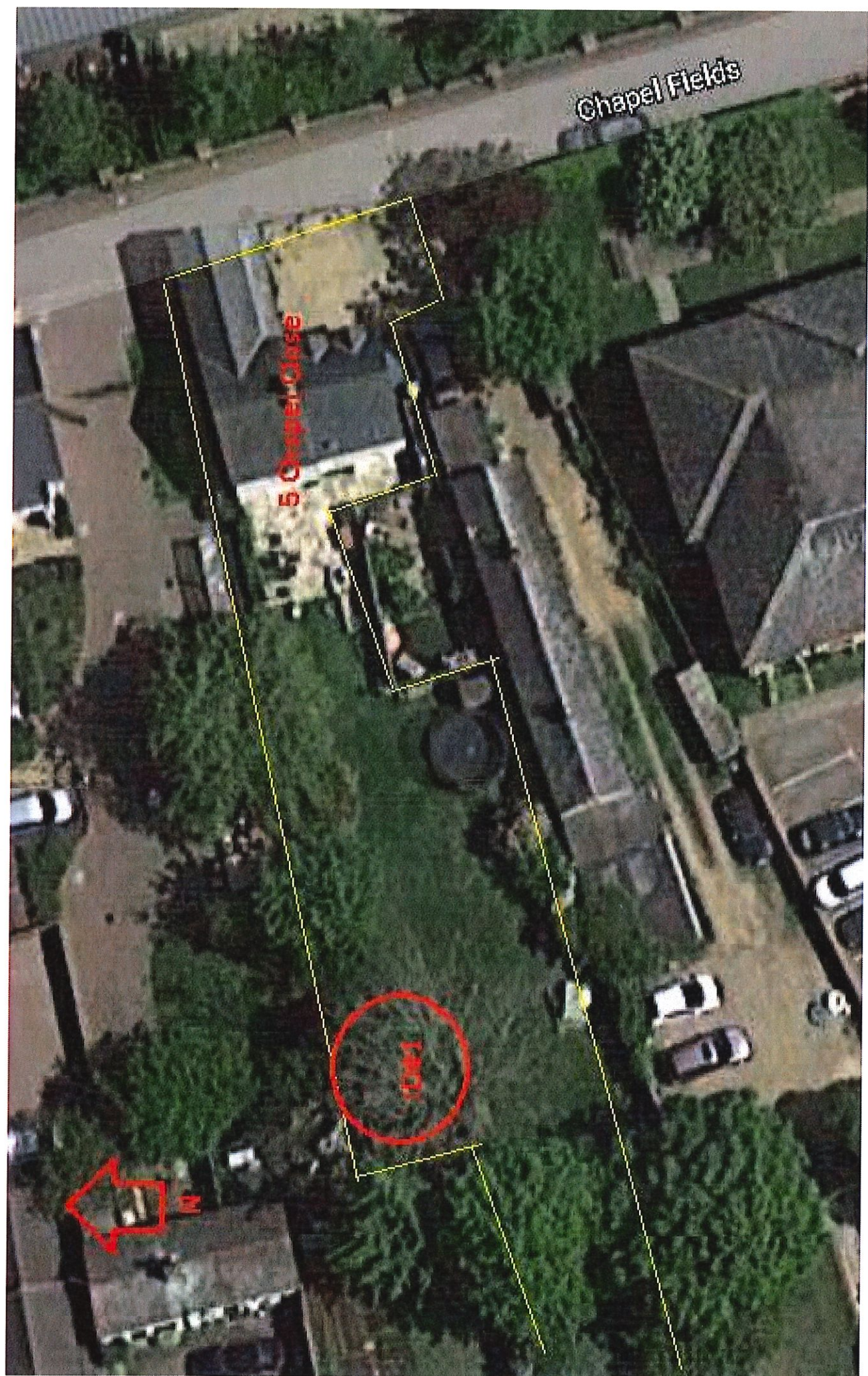
Date (cannot be pre-application)

23/01/2020

Chapel Fields

5 Chapel Circle

1000



PUBLIC NOTICE

ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1)

CENTRAL BEDFORDSHIRE COUNCIL

(BIGGLESWADE: PART OF FOOTPATH NO 24)

(TEMPORARY PROHIBITION OF THROUGH TRAFFIC) ORDER 2020

Notice is hereby given that Central Bedfordshire Council intend not less than seven days from the date of this Notice to make an Order the effect of which will be to prohibit any person proceeding on foot along the length of Footpath No 24, Biggleswade which extends from Ordnance Survey Grid Reference (OS GR) TL 2022 4426 to OS GR TL 2008 4433.

This temporary closure is required to aid the safety of construction works to the public. The closure is expected to take place from 19th February 2020 to 18th August 2020.

The alternative route for footpath users while the closure is in operation will be from OS GR TL 2008 4433 in a north easterly direction up toward Sorrel Way.

Further details, including a map, can also be found on the Council's website at:

<http://www.centralbedfordshire.gov.uk/leisure/countryside/rights-of-way/temporary.aspx>

The proposed Order will come into operation on 19 February 2020 for a period not exceeding six months or until the works which it is proposed to carry out on or near to the footpath have been completed, whichever is the earlier. If the works are not completed within six months the Order may be extended for a longer period with the consent of the Secretary of State for Transport.

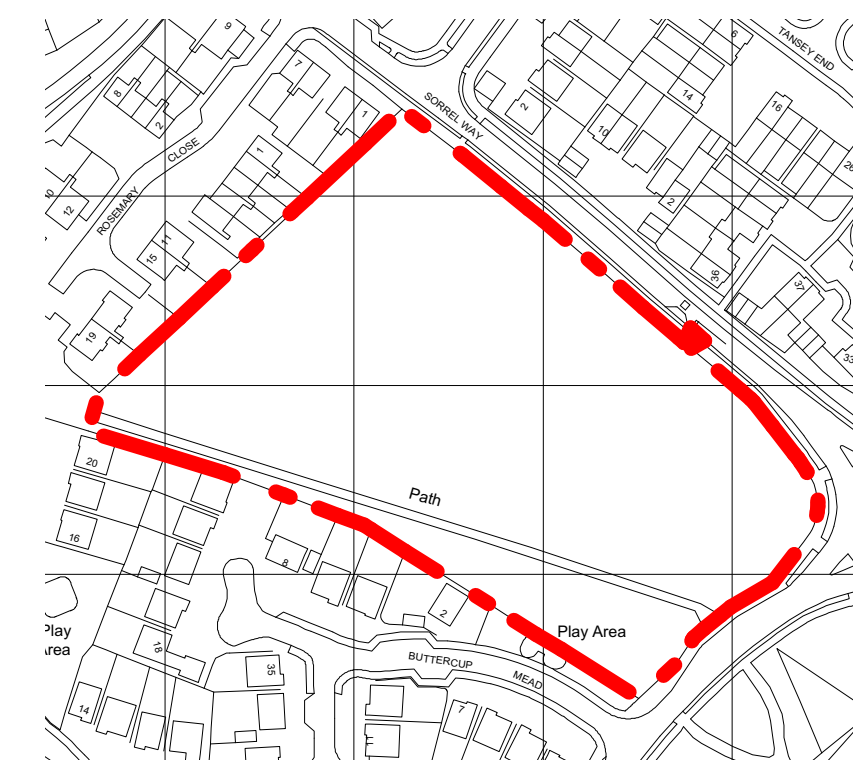
For further information please contact Chris Dorow, Tel: 0300 300 6906,

chris.dorow@centralbedfordshire.gov.uk

DATED 31 January 2020

Priory House, Monks Walk
Chicksands, Shefford
Beds SG17 5TQ

PAUL MASON
Assistant Director, Highways



OS map 1:2000

Accommodation:

Flats:

1b2p bed flats: 60no.
2b3p bed flats: 33no.

Total: 93no.

- Communal:
Dining room
Lounge
Snug
Communal Kitchen
Laundry
Multi Purpose rooms
Cinema/TV room
Hobby rooms
Entrance foyer
Health & Beauty
Treatment room
Bathing Spa
Guest suites
Staff accommodation
Offices
Scooter store

Use classes:

A1 Hairdresser/Treatment 62sqm
A3 Cafe/Restaurant 130sqm
(A3 sqm for dining area only)

Parking:

35no parking spaces
plus 2no. minibus spaces
2no. for ancillary A1 hairdresser and
treatment
6no. for ancillary A3 cafe/restaurant
(1no/35sqm for A1 and 1no/25sqm for A3)
Total 45no.

- B 18/06/19 General amendments to GF plan after M&E comments
A 12/06/19 New occasional maintenance access added and boundary amended, accommodation legend amended to show A1 and A3 areas

Planning

Project title Sorrel Way, Biggleswade GUHG		<p>The Barr, Sewell, Dunstable Bedfordshire LU5 1BP telephone 01582 690222 www.kylesmartassociates.co.uk Chartered Architects</p>
Drawing title Proposed Site Plan		
Drawing no. 19031wd2.01	Rev B	
Scale 1:300@A1	Date May-19	Drawn by CW
		Checked by CS

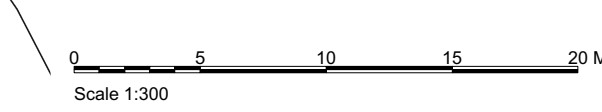


Material legend

- Brick: Textured Buff
- Block Paving Marigold
- Block Paving Buff
- Tarmac
- Existing path, extended in the same finish

① Existing fences, to be retained and repaired as necessary
② 2000 high black metal railings. Gates to match railings.
③ 1100 high black metal railings, bow top. Gates to match railings.

NB: Tree and shrub planting is indicative only, please refer to Aspect landscape planning drawings for landscape details. And the Arboricultural Impact and Assessment for existing and proposed trees.



Our ref: 605347
Your ref: A1 Lower Caldecote - Sandy

Steve Cox
1st Floor
Woodlands
Manton Lane
Bedford MK41 7LW

4 February 2020

Dear Resident,

A1 Works – Lower Caldecote – Sandy

Highways England is undertaking necessary works on the A1 northbound and southbound carriageways to replace speed cameras on the network.

The works are planned to start on **Monday 17 February** and are programmed to take approximately **1 week**. Our working times will be between the hours of **8pm** and **6am** on **weeknights only**.

There will be a requirement for some noisy works, and we aim to have these completed by 11pm each night to minimise disruption.

Should there be a requirement to significantly re-programme the work, a further notification will be issued.

Traffic restrictions

All of the works will be undertaken within lane closures and there will be no full road closures or diversions required.

Please note that these works are subject to weather conditions and dates may change, notices onsite will provide the most up to date information.

Safety

Your safety is important to us, as is the safety of our operatives working on site. We would be grateful if you could observe signs and restrictions in place as any unauthorised access to the site creates a serious risk to safety of everyone involved.

How you can contact us

If you have any queries about our work, or want to know more, please contact us on 0300 123 5000 or via email at info@highwaysengland.co.uk

Thank you for your patience and cooperation during our work.

Yours sincerely



Steve Cox

19 NOVEMBER 2019

PC13-19 | STRENGTHENING POLICE POWERS TO TACKLE UNAUTHORISED ENCAMPMENTS

Summary

The Home Office has issued a new consultation on strengthening police powers to tackle unauthorised encampments. The consultation covers criminalising the act of trespassing, broadening the existing categories of criminal trespass and broadening police powers to deal with trespassers. The main consultation document can be found [here](#).

Context

The government previously consulted on unauthorised developments and encampments in April 2018. Responses to this made clear that significant problems are created by many unauthorised encampments, including the sense of unease and intimidation residents feel when an unauthorised encampment occurs, the frustration at not being able to access amenities, public land and business premises, and the waste and cost that is left once the encampment has moved on.

The government also heard compelling evidence that stronger powers are needed to address the issues and concerns identified and that the majority of respondents believe the government should consider criminalising unauthorised encampments in England and Wales, by creating an offence of trespassing when setting up an unauthorised encampment. The government would now like to test the appetite to go further and broaden the existing categories of criminal trespass.

NALC's views

NALC is minded to use points made in response to the April 2018 consultation, as a steer to guide our new response. These include:

- All cases of unauthorised encampments should be criminalised on account of trespassing
- The police should have the power to direct trespassers to leave land as soon as it has been determined that they are there illegally
- The police should be able to take action regardless of the number of vehicles in the unauthorised encampment
- Principal authorities should have the power to demand the police attend as soon as an unauthorised encampment appears and to claim back costs incurred repairing damage caused by clearing up after unauthorised encampments

Consultation questions

NALC will be responding to the below consultation questions and is interested in the sector's views:

Q1. To what extent do you agree or disagree that knowingly entering without the landowner's permission should only be made a criminal offence if it is for the purpose of residing on it? **Neither agree or disagree**

Q2. To what extent do you agree or disagree that the act of knowingly entering land without the landowner's permission should only be made a criminal offence if it is for the purpose of residing on it with vehicles? **Strongly agree**

Q3. To what extent do you agree or disagree that the landowner or representatives of the landowner should take reasonable steps to ask persons occupying their land to remove themselves and their possessions before occupation of the land can be considered a criminal offence? **Neither agree or disagree**

Q4. To what extent do you agree or disagree that a criminal offence can only be committed when the following conditions have been met?

a) the encampment prevents people entitled to use the land from making use of it

Disagree

b) the encampment is causing or is likely to cause damage to the land or amenities

Agree

c) those on the encampment have demanded money from the landowner to vacate the land; and/or

Strongly agree

d) those on the encampment are involved or are likely to be involved in anti-social behaviour.

Agree

Q5. What other conditions not covered in the above should we consider? **No answer**

Q6. To what extent do you agree or disagree that police should be given the power to direct trespassers to suitable authorised sites in a neighbouring local authority area?

Neither agree or disagree

Q7: Should this be subject to conditions around agreements being in place between local authorities?

No

Q8: Should there be a maximum distance that a trespasser can be directed across?

No

Q9: Should there be any other conditions that should be considered when directing a trespasser across neighbouring authorities. If so, what should these be?

No

Q10. To what extent do you agree or disagree that the period of time in which trespassers directed from land would be unable to return should be increased from 3 months to 12 months?

Strongly agree

Q11. To what extent do you agree or disagree that the number of vehicles needing to be involved in an unauthorised encampment before police powers can be exercised should be lowered from six to two vehicles?

Strongly agree

Q12. To what extent do you agree or disagree that the police should be granted the power to remove trespassers from land that forms part of the highway?

Strongly agree

Q13: To what extent do you agree or disagree that the police should be granted the power to seize property, including vehicles, from trespassers who are on land with the purpose of residing on it?

Disagree

Q14: Should the police be able to seize the property of:

i) Anyone whom they suspect to be trespassing on land with the purpose of residing on it;
No

ii) Anyone they arrest for trespassing on land with the purpose of residing on it; **No**

or iii) Anyone convicted of trespassing on land with the purpose of residing on it? **No**

Q15. To what extent do you agree or disagree that the proposed amendments to sections 61 and 62A of the Criminal Justice and Public Order Act 1994 contained in this consultation are sufficient measures to tackle the public disorder issues which are associated with unauthorised encampments without the requirement for introducing specific powers that criminalise unauthorised encampments? **Agree**

Q18. Do you have any other comments to make on the issue of unauthorised encampments not specifically addressed by any of the questions above? **Who is responsible for clearing the land after the encampment? If it is the landowner, then the question of reasonable compensation should be addressed.**

Your views

Please email your responses to this consultation to Jessica.Lancod-Frost@nalc.gov.uk by 17.00 on 19 February 2019. County associations are asked to forward this briefing onto all member councils in their area.